

**K-15016/157/2015-SC-1**  
**Government of India**  
**Ministry of Urban Development**

**Nirman Bhavan, New Delhi**  
**Dated: 31<sup>st</sup> July, 2015**

**OFFICE MEMORANDUM**

**Subject: Constitution of Apex Committee at National level under Smart Cities Mission (SCM).**

In pursuance of Para 13.1 of Smart Cities Mission Statement & Guidelines, the Apex Committee (AC) is hereby constituted with the following:

i) Secretary, Ministry of Urban Development	Chairman
ii) Secretary, Housing and Poverty Alleviation	Member
iii) Secretary (Expenditure)	Member
iv) Joint Secretary, Finance, MoUD	Member
v) Director, NIUA	Member
vi) Chief Planner, Town and Country Planning	Member
vii) Select Principal Secretaries of States(*)	Member
viii) Select CEOs of SPVs (#)	Member
ix) National Mission Director	Member Secretary

2. The Apex Committee, with approval of Chair, may invite/co-opt representatives of stakeholders like UN Habitat, World Bank, TERI, Centre for Development of Advanced Computing (C-DAC), Centre for Smart Cities (CSC), Bangalore, or other bilateral and multilateral agencies and urban planning experts.

3. The Apex Committee will provide overall guidance and play an advisory role to the Mission. Its key responsibilities in terms of para 13.1.2 of the SCM guidelines are below:

- i) Review the list of the names of Cities sent by the State Governments after Stage 1.
- ii) Review the proposals evaluated by panel of experts after Stage 2.
- iii) Approve the release of funds based on progress in implementation.
- iv) Recommend mid-course correction in the implementation tools as and when required.
- v) Undertake quarterly review of activities of the scheme including budget, implementation and co-ordination with other missions/ schemes and activities of various ministries.

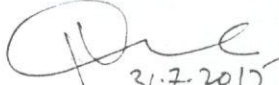
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(\*) The Member of States/ UTs will rotate every year. For the year 2015-16, Principal Secretaries (UD) of Haryana, Madhya Pradesh, Gujarat, Andhra Pradesh and Nagaland have been nominated as Member to the Committee.

(#) Names of Select CEOs of SPVs will be issued separately.

4. The Additional Secretary (Smart Cities) will be National Mission Director. He will be the overall in-charge of all activities related to the Mission. The key responsibilities of the Mission Directorate will be:

- i) Develop strategic blueprint and detailed implementation roadmap of the Smart Cities Mission, including the detailed design of the City Challenge.
- ii) Coordinate across Centre, States, ULBs and external stakeholders in order to ensure that external agencies are efficiently used for preparation of SCP, DPRs, sharing of best practices, developing Smart Solution, etc.
- iii) Oversee Capacity building and assisting in handholding of SPVs, State and ULBs. This includes developing and retaining a best practice repository (Model RFP documents, Draft DPRs, Financial models, land monetization ideas, best practices in SPV formation, use of financial instruments and risk mitigation techniques) and mechanism for knowledge sharing across States and ULBs (through publications, workshops, seminars).

  
 31.7.2015  
 (Pradeep Kumar Singh)  
 Under Secretary to the Govt. of India  
 T. No. 23062951

To

1. Secretary, Ministry of Urban Development, Govt. of India, New Delhi
2. Secretary, Ministry of Housing and Poverty Alleviation, Govt. of India, New Delhi
3. Secretary (Expenditure), Ministry of Finance, New Delhi
4. Joint Secretary & Financial Advisor, MoUD
5. Director, National Institute of Urban Affairs, New Delhi
6. Chief Planner, Town and Country Planning, New Delhi
7. Principal Secretaries (UD), Haryana, Madhya Pradesh, Gujarat, Andhra Pradesh and Nagaland.
8. National Mission Director, MoUD, Govt. of India, New Delhi

Copy also forwarded to:-

1. All Chief Secretaries / Administrators of State/UTs
2. AS (UD), MoUD, Nirman Bhawan, New Delhi
3. All Joint Secretaries, MoUD/ All JS (MoHUPA)
4. All Directors, MoUD/MoHUPA
5. All Under Secretaries (Smart Cities Division), MoUD