

Letter No...../BSCL

Dated/2017

Notice inviting Expression of Interest (Eoi) for selection of Consultancy Firm for Project Development and Management for Smart City Projects of Bhagalpur City.

1. Managing Director (MD) -cum- Chief Executive Officer (CEO) of Bhagalpur Smart City Limited (BSCL) invites Expression of Interest (Eoi) from eligible consultants for Project Development and Management for Smart City Projects of Bhagalpur City.
2. Expression of Interest documents are to be submitted before date of submission with Documentation Fee of Rs 25000/- (non-refundable) in the form of Bank Pay Order/ Demand Draft in favour of C.E.O., Bhagalpur Smart City Limited, payable at Bhagalpur with other required documents. Last date for submission of document is 24-02-2017 (till 5:00 PM)
3. The Eoi documents along with all the required documents are to be submitted by interested agencies in a sealed cover super-scribed "**EOI FOR SLECTION OF CONSULTANCY FIRMS FOR PROJECT DEVELOPMENT AND MANAGEMENT FOR SMART CITY PROJECTS OF BHAGALPUR CITY.**" and addressed to :

Managing Director -cum- Chief Executive Officer
Bhagalpur Smart City Limited

Bhagalpur Municipal Corporation Campus, Bhagalpur, Bihar (INDIA)
(Tel: 0641-2302035, Email- ceo@smartcitybhagalpur.org)

4. MD -cum- CEO, BSCL reserves the right to accept or reject any or all proposals without assigning any reason.
5. Above Eoi can be downloaded from www.smartcitybhagalpur.org and www.bhagalpurnagarnigam.in
6. **Scope of Work**

The major objective of the assignment is to provide technical and administrative assistance for planning, designing, managing, implementing and monitoring of Area Based Development Projects and PAN City Projects for Bhagalpur Smart City. The highlights of scope of work mentioned below:

- Technical Support in designing, planning, monitoring, evaluation and reporting of Bhagalpur Smart City Projects.
- Develop model bid documents and project information memorandum, for smart city projects and to provide technical support to SPV for day to day operations.
- Provide bid process management support including preparation of bid documents, managing bid process, carrying out bid evaluation, preparation of bid evaluation report, issue of letter of intent, signing of contract for appointment of suppliers for goods and services for smart city projects.
- Advice the Client on technical, commercial, financial, and legal aspects of project

- Prepare proposals for consideration of various project developments, financing and implementation partners including concept notes, presentation, and follow-ups.
- Provide implementation support including contract negotiation, contract management and contract closure.
- Support Client to frame policies, regulations and byelaws required in accordance with proposed smart city projects and their project development and implementation activities.
- Any other incidental technical and administrative support desired by the BSCL.

10. Eligibility Criteria for participating Consultancy Firm:

- i. The applicant should be a registered company/Firm incorporated under Companies Act, 1956/2013 or a company incorporated under equivalent law abroad. The applicant shall be required to submit a true copy of its Incorporation Certificate along with its proposal. Please submit the proof of incorporation/commencement of business (The registration certificate).
- ii. The applicant must have a valid service tax registration in India.
- iii. The applicant must have at least an office in India which is operational for last three years or more.
- iv. Joint venture/ Association with other consultancy firms are allowed for this assignment maximum 2 firm Consortium /JV is allowed with similar experience.
- v. In case of consortium all the members must meet criteria (i); and the lead consultant must meet all criteria from (i) to (iii).
- vi. The applicant over the past five years shall have undertaken minimum of two assignments (in which in case of consortium the lead member shall have undertaken at least one assignment) mentioned below:-
 - a. Experience in Preparation of Master Plan and or/ Local Area Plan, and or urban renewal/regeneration/rejuvenation plan (minimum 3 projects) for government or quasi-government organization. The area for each such project shall not be of less than 10 Sq.Km
 - b. Experience in preparation of detailed project reports (minimum 3 projects) for urban basic services and urban infrastructure viz. water supply, sewerage, urban roads, public institutions etc. for government or quasi- government organization.
 - c. Experience in project management consultancy for urban infrastructure projects (minimum 1 project) for government or quasi-government organization.
 - d. Experience in roll out/operationalization of ICT/e-governance solutions
- vii. Average annual turnover of the Consultancy Firm for the last 03 (three) financial years ending on March 31st 2016 should be equal to or greater than INR 25 Crore or equivalent in other currencies as professional fees (*please attach balance sheets and P&L accounts of last 3 years 2013-14, 2014-15, 2015-16*). In case of Consortium the Lead member and the other member shall have minimum average annual turnover of INR 15 crore (150 million) and INR 10 crore (100 million) respectively for the last three financial years as mentioned above.
- viii. The applicant will provide list of probable key personnel for the assignment as per format of point 13.
- ix. The applications containing EoI would be opened on 25-02-2017 at 3:30 PM in presence of participating agencies. This will be followed by a presentation session

officials at Bhagalpur Municipal Corporation, Meeting Hall in B.M.C. Campus, Bhagalpur.

- x. Agencies fulfilling the above requirements and on the basis of their strong credentials/technical ability and presentation will be shortlisted and will be invited for a detailed technical & commercial bid.

11. ANNEXURE 1 : SUMMARY SHEET

1) Name of Agency, 2) Address of Registered office, 3) Contact Person with Contact Number, 4) Year of Establishment, 5) Average Annual Turnover for following three Financial Years, 6) Year 2015-16, 7) Year 2014-15, 8) Year 2013-14, 9) Net worth of Agency (Positive/Negative), 10) Current Contract Commitments, Working Capital, 11) Any other Relevant Details:

12. ANNEXURE 2 : DETAILES OF EXPERIENCE IN THE LAST FIVE YEARS

The following information should be provided in the format below for each reference assignment for which your Agency, either individually as a corporate entity or as one of the major firm within a consortium, was legally contracted by the client stated below.

- 1) Assignment Name ,2) Location, 3) Name of the Client, 4) Address, 5) Start date (Month/Year) Completion Date (Month/Year), 6) Work Order Amount (in INR), 7) Name of Associated Firm (s) if any, 8) Brief Description of Project

13. ANNEXURE 3 : LIST OF PROBABLE KEY PERSONNEL

S.No	Proposed Designation	Name	Educational Qualification	Experience (In years)
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(Avaneesh Kumar Singh, IAS)

CEO, BSCL

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Municipal Commissioner,

Bhagalpur Municipal Corporation

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प्रतिलिपि-

निदेशक, सूचना एवं जन सम्पर्क विभाग बिहार पटना को पाँच प्रति हार्ड कॉपी एवं एक प्रति सॉफ्ट कॉपी संलग्न करते हुए अनुरोध है कि प्रस्ताव आमंत्रण सूचना आमंत्रण सूचना प्रकाशनार्थ प्रेषित।

दिनांक 28/01/17 2017

CEO, BSCL

Cum

Municipal Commissioner

Bhagalpur Municipal Corporation