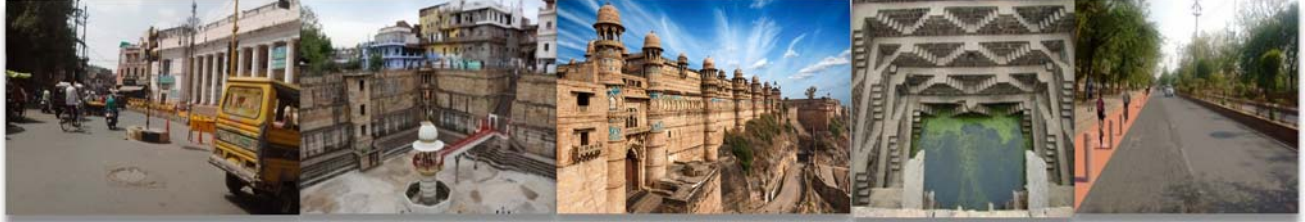


Smart City
MISSION TRANSFORMATION



GWALIOR SMART CITY DEVELOPMENT CORPORATION LIMITED

Request for Proposal

For

**Civil, Interior/Electrical/HVAC and Plumbing Works for
Gwalior Smart City Development Corporation Limited
situated at 3rd floor, office of Gwalior Nagar Nigam,
Gwalior, Madhya Pradesh**

NIT No: GSCDCL/014/2017

Dated ...22-08-2017

Gwalior Smart City Development Corporation Limited, Gwalior

Nagar Nigam Office, City Centre, Gwalior, Madhya Pradesh, 474003

Ph. No.: 0751 2438386; E-mail: gscdcltender@gmail.com

Website: www.smartcitygwalior.org



Gwalior Smart City Development Corporation Limited
 Nagar Nigam Office, City Centre, Gwalior,
 Madhya Pradesh, 474003, Ph. No.: 0751 2438386;
 E-mail: gscdcltender@gmail.com
 Website: www.smartcitygwalior.org

NOTICE INVITING PROPOSALS

RFP No. GSCDCL/014/2017

Date: 22-08-2017

Gwalior Smart City Development Corporation Limited (GSCDCL) is inviting online bids from eligible Bidders through www.mpeproc.gov.in for “Civil, Interior/Electrical/HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh”.

The details are as under:

RFP INFORMATION SHEET		
S. No	Event's Name	Information
1.	Estimated Cost of the work	Rs. 2,25,00,000/- (Rupees Two Crore Twenty Five Lakh Only)
2.	RFP document Fee	Rs. 15,000/- (Rupees Fifteen Thousand Only) to be paid only through Online e-Tendering Payment Gateway
3.	Earnest Money Deposit (EMD)	Rs. 2,25,000/- (Rupees Two Lakh Twenty Five Thousand Only) i.e.1% of estimated cost
4.	Last date for sending pre-bid queries	31 Aug, 2017 till 17:00 hrs. at gscdcltender@gmail.com
5.	Date, Time & Place of Pre-bid Meeting	01 Sep 2017 at 15:00 hrs. Venue: Gwalior Smart City Development Corporation Limited, Nagar Nigam Office, City Centre, GWALIOR, Madhya Pradesh, 474003 Ph. No.: 0751 2438386; E-mail: gscdcltender@gmail.com
6.	Last date for Online Purchase of RFP Document	20 September 2017 till 17:30 hrs.
7.	Last date of Online Submission of Bids	21 September 2017 till 17:30 hrs.
8.	Last date of EMD + Hard Copy Submission of Bids	25 September 2017 till 17:30 hrs.
9.	Date and Time for Opening of Proposal	26 September 2017 till 13:00 hrs.
10.	Date and Time for Opening of Financial Proposals	Will be intimated later to the technically qualified Bidders

Executive Director

Gwalior Smart City Development Corporation Limited

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

1. The Bidders intending to participate in this RFP are mandatorily required to get enrolled/ registered on the e-procurement web site i.e. <https://www.mpeproc.gov.in/> .
2. RFP documents are available only online and can be purchased from <https://www.mpeproc.gov.in/> by making online payment as provided in RFP information sheet. The Bidders should submit their bids online. The relevant documents should be uploaded within the timelines in adherence to the RFP information sheet.
3. Conditional proposal will not be accepted and liable to be rejected. GSCDCL reserves the right to accept or reject any or all tender without assigning any reasons thereof.
4. Since the bids are being submitted online, it should be duly signed by the digital signature of the authorised signatory. Hence, the Bidders are advised to obtain the same at the earliest.

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Disclaimer

Gwalior Smart City Proposal (SCP) was selected to implement the Area Based Development (ABD) and pan-city proposals by Government of India under Smart City Mission. Gwalior SCP proposes smart solutions in ABD and cross pan-city providing various smart feature/infrastructure.

To implement Smart City projects in Gwalior, Gwalior Municipal Corporation (GMC) and Madhya Pradesh Urban Development Corporation formed a SPV called Gwalior Smart City Development Corporation Ltd. (GSCDCL).

GSCDCL has prepared this Request for Proposals for **Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh** (RFP). This RFP is a detailed document which specifies terms and conditions on which the Bidder is expected to work. GSCDCL has taken due care in preparation of information contained herein and believes it to be accurate. However, neither GSCDCL or any of its authorities or agencies nor any of their respective officers, employees, agents, or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in connection or arising out of it.

The information provided in this document is to assist the Bidder(s) preparing their proposals. However, this information is not intended to be exhaustive, and interested parties are expected to make their own inquiries to supplement and verify information in this document. The information is provided on the basis that it is non-binding on GSCDCL or any of its authorities or agencies, or any of their respective officers, employees, agents, or advisors. Each Bidder is advised to consider the RFP as per its understanding and capacity. The Bidders are also advised to do appropriate examination, enquiry and scrutiny of all aspects mentioned in the RFP before bidding. The Bidders are encouraged to take professional help of experts on financial, legal, technical, taxation, and any other matters/ sectors appearing in the document or specified work. The Bidders should go through the RFP in detail and bring to notice of GSCDCL any kind of error, misprint, inaccuracy or omission.

GSCDCL reserves the right not to proceed with the RFP, to alter the timeline reflected in this document, or to change the process or procedure to be applied. It also reserves the right to decline to discuss further with any party submitting a proposal. No reimbursement of cost of any type will be paid to persons, entities, or consortiums submitting a proposal by under or pursuant under this RFP.

1 BACKGROUND

Gwalior Smart City Development Corporation Ltd. (GSCDCL) – is a Special Purpose Vehicle (SPV) incorporated as a public limited company, under the [Indian] Companies Act, 2013 for implementation of smart city Proposal in Gwalior.

GSCDCL invites eligible agencies for Civil, Interior /Electrical/ HVAC and Plumbing works for establishing the office set-up on the 3rd floor at Gwalior Municipal Corporation Narayan Krishan Shejwalkar Building, City Center, and Gwalior (herein after referred to as the “Project”)

The total area of the said 3rd floor is admeasured to be **1150.56 square meter** out of which **841.34 square meter** of area has been proposed for the Project. The allocated area shall require civil work, interior work and related services for establishing a well- designed office space. GSCDCL requires the services from established, experienced agency for conceptualization and implementation of the Project on turnkey basis as per the scope enlisted in this document.

The estimated cost is indicative and is likely to increase/decrease based on the planning, design and drawing of the Bidder. Variations can be due to change in quantities, additional/substitute items etc. in accordance with the design and innovation standard to be submitted by the Bidder. Variations supported on schedule of rates or prevailing market rates.

The principal components of the project shall include civil and interior design of the following:-

Wing “A”

- 1 Reception area
- 2 CEO Cabin with personal waiting area (semi covered)
- 3 CEO staff area
- 4 Steno room
- 5 Account Section
 - 1) Cabin for Accountant (4 work stations)
 - 2) Cabin for Chief Financial Officer
 - 3) Cabin for Chief Town Planner
 - 4) Cabin for Company Secretary
- 6 Server Room
- 7 Common Pantry area
- 8 Video Conference Room with pantry
- 9 Store room
- 10 Cabin for E-Governance
- 11 Cabin for Nodal Officer
- 12 Cabin for Team leader (PDMC)

- 13 Cabin for Executive Engineer
- 14 Cabin for Superintendent Engineer
- 15 Cabin for Head- Human Resource

Wing -“B”

- 16 Work stations (35 work stations) Refer to Annexure- 12

Name of Work:

“Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh”

2 INSTRUCTION TO BIDDERS

2.1. General

- a) The applicant firms (Bidder) shall bear all costs associated with the preparation and submission of its proposal, including any site visits, investigations, analysis etc. (GSCDSL) shall not be responsible or liable for any such costs incurred.
- b) Adherence to formats, wherever prescribed, is required. Non-adherence to formats might be a ground for declaring a proposal non-responsive.
- c) All communication and information shall be provided in writing and in English language only.
- d) All communication and information provided should be legible, and wherever the information is given in figures, the same should also be mentioned in words. In case of conflict between amounts stated in figures and words, the amount stated in words will be taken as correct and final.
- e) All the works specified and provided in the specifications (Annexure- 3) or which may be required to be done in order to perform and complete any part thereof shall be executed in the best and most workman like manner with materials of the best and approved quality of the respective kinds in accordance with the particulars contained in and implied by the specifications (Annexure-3) and as represented by the drawings (Annexure-12) or according to such other additional particulars, and instructions as may from time to time be given by GSCDCL during the execution of the work.

2.2. Consortium

- i. The Bidder for participation in this RFP, may be a single entity or a group of entities (the “Consortium”), coming together to execute the Project. The term 'Bidder' used herein would apply to both a single Entity and a Consortium.

- ii. No Bidder at any given point of time, may assign or delegate its rights, duties or obligations under the proposal/Contract.
- iii. No Bidder applying individually, or as a member of a Consortium, as the case may be, can be member of another consortia bidding for the project.
- iv. In the event the Bidder is a Consortium, it shall, comply with the following additional requirements:
 - a) Number of members in a consortium **shall not exceed 2 (Two)** including the Lead Member
 - b) Manufacturer/ distributor of furniture / fixture products of any capacity/ type shall only be allowed as the Lead Member.
 - c) The Members of the Consortium shall nominate one member as the Lead Member
 - d) The Members of the Consortium shall be jointly and severally responsible for the successful implementation of the Project throughout the terms of the contract.
 - e) The Lead Member shall be authorized and shall be fully responsible for the accuracy and veracity of the representations and information submitted by the consortium Members respectively from time to time in the response to this RFP.
 - f) All members of the consortium are required to follow the highest level of work ethics, if any member of the consortium has a Conflict of Interest or indulges in Prohibited Practices; the whole Consortium is liable to be disqualified.
 - g) In the event any entity has been barred by the Central Government, any State Government, a statutory authority or a public sector undertaking, as the case may be, from participating in any project or bid, and the bar subsists as on the date of Last Date of Submission, it would not be eligible to submit a Proposal either by itself or as part of a Consortium.

2.3. Completeness of Bid

The Bid should be complete in all respects. Failure to furnish all information required by the RFP document or submission of a proposal not responsive to the RFP document in every respect will be at the Bidder's risk and may result in rejection of its Bid and forfeiture of the Earnest Money Deposit (EMD).

2.4. Proposal Preparation Costs

- 1. The Bidder shall submit the bid at its cost and expense. GSCDCL shall not be held responsible for any cost incurred by the Bidder. Submission of a bid does not entitle the Bidder to claim any cost and rights over GSCDCL.

2. All materials submitted by the Bidder shall be the absolute property of GSCDCL and no rights *e.g.* copyright shall be entertained by GSCDCL.

2.5. Pre-bid Meeting and Queries

1. GSCDCL will host a Pre-Bid meeting as per the date mentioned in the RFP Information sheet. The interested Bidders may attend the pre-bid meeting at their own cost. The purpose of the Pre-bid meeting is to provide the Bidders with information regarding the RFP and the proposed solution requirements in reference to the RFP. Pre-Bid meeting will also provide each of the Bidder with an opportunity to seek out clarifications regarding any aspect of the RFP and the project.
2. Non-participation in the Pre-Bid Meeting shall not lead to disqualification of the Bidder.
3. All Bidder shall e-mail their queries to gscdcltender@gmail.com in the form and manner as prescribed in Annexure 1.1. The response to the queries will be published only on www.mpeproc.gov.in. No queries will be entertained thereafter. This responses to the pre-bid queries shall become an integral part of the RFP. GSCDCL, however, shall not make any warranty as to the accuracy and completeness of responses.
4. GSCDCL shall endeavor to respond to the questions raised or clarifications sought by the Bidders. However, GSCDCL reserves the right not to respond to any question or provide any clarification, in its sole discretion, and nothing in this RFP shall be taken or read as compelling or requiring GSCDCL to respond to any question or to provide any clarification.
5. GSCDCL may also on its own motion, if deemed necessary, issue interpretations and clarifications to all the Bidders. All clarifications and interpretations issued by GSCDCL shall be deemed to be part of this RFP. Any verbal clarifications and information that might be given by GSCDCL or its employees or representatives shall not in any way or manner be binding on GSCDCL.

2.6. Amendment to the RFP

1. Any amendments, corrections corrigendum, addendum, responses etc. made to the RFP would be published only on www.mpeproc.gov.in
2. All amendments, corrections corrigendum, addendum, responses etc. issued under this RFP shall be an integral of this RFP.
3. The Bidders are advised to visit the e-tendering portal [www.mpeproc.gov.in] on regular basis to check for necessary updates. GSCDCL also reserves the right to amend the dates mentioned in this RFP.

2.7. Office space visit and Verification of Information

The Bidders are encouraged to visit and examine the office space at its own responsibility and risk, before submitting the bid all information that may be necessary for submission of the bid and entering into the Contract. The costs of visiting the site shall be at borne by the Bidder.

2.8. RFP Document/Tender Fee

RFP can be downloaded from the tendering portal: www.mpeproc.gov.in. RFP Document Fee of Rs. 15,000/- (Rupees Fifteen Thousand Only) shall be only paid through online Payment Gateway only. The RFP document fee is non-refundable.

2.9. Earnest Money Deposit (EMD)

1. In terms of this RFP, a Bidder is required submit EMD of Rs.2,25,000/- (Rupees Two Lakhs Twenty Five Thousand Only) in the form of Demand Draft / Fixed Deposit Receipt (FDR) / eFDR / Band Guarantee issued by any nationalized / scheduled commercial bank in favour of “Executive Director, GSCDCL”, payable at Gwalior. EMD Validity should be for at least 180 (one hundred and eighty) days from the last date for submission of Bids.
2. EMD of the unsuccessful Bidders will be returned after the signing of the contract with the successful Bidder. The EMD of the successful Bidder would be returned upon the submission of Performance Bank Guarantee (for an amount equal to 5% of total Contract Value) in the format provided in the Annexure10 of the RFP.
3. No interest will be paid by GSCDCL on the EMD amount.
4. The Bid submitted without EMD will be summarily rejected.
5. The EMD may be forfeited:
 - a. If a Bidder withdraws its bid or increases the price quoted during the period of bid validity or its extended period, if any.
 - b. In case of a successful Bidder, the Bidder fails to sign the Contract in accordance with the terms and conditions of this RFP.
 - c. If during the bid process, a Bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
 - d. If, during the bid process, any information is found false/fraudulent/*mala fide*, then GSCDCL shall reject the bid and, if necessary, initiate action.
6. The decision of GSCDCL regarding forfeiture of the EMD shall be final and binding upon all the Bidders.

3 PREPARATION, SUBMISSION AND EVALUATION OF PROPOSAL

3.1. Preparation and Submission of Proposals

Complete bidding process will be online (e-Tendering) in three covers system. Submission of bids shall be in accordance to the instructions given in the Table below:

PARTICULARS	INSTRUCTIONS
Cover A	Proof of submission of RFP Document Fee and Scanned copy of EMD The original hard copy of the EMD should also be submitted as prescribed in RFP information sheet
Cover B Pre-Qualification Proposal	The Pre-Qualification Proposal shall be prepared in accordance with the requirements specified in this RFP and the formats are prescribed in Annexure 1 of the RFP Pre-Qualification Proposal should be submitted through online bid submission process and also in Hard Copy as per mentioned in the RFP Information Sheet.
Cover C	Covers (A and B) shall be placed into an outer Cover (C) and sealed. This outer cover shall bear the submission address and be super scribed “Proposal for Selection of Bidder for Civil, Interior/Electrical/HVAC and Plumbing works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh. ”

Note: GSCDCL will conduct the bid evaluation based on documents submitted through online e-tendering portal. In case of any discrepancy between the document submitted online and hard copy, the particulars submitted online shall prevail.

3.1.1. The Bidders are requested to take note of the following points:

- a. GSCDCL shall not accept the delivery of Bids in any manner other than that specified in this RFP. The Bid(s) delivered in any other manner shall be treated as defective, invalid and shall stand rejected.
- b. The Bidder is expected to price all the items and services sought in the RFP. The Bid should be comprehensive and inclusive of all the Services to be provided by the Bidder as per the scope of work and in accordance with the terms and conditions as set out in the Contract, without any exclusions / omissions / exceptions.

- c. GSCDCL may seek clarifications from the Bidder on the proposal. Any of the clarifications by the Bidder on the proposal should not have any commercial implications. The Financial Proposal submitted by the Bidder should be inclusive of all the items in the technical proposal.
- d. Apart from the Financial Proposal, any other documents of the proposal should not contain any financial information.
- e. If any Bidder does not qualify the pre-qualification criteria, the financial proposal of the Bidder shall be unopened in the e-Tendering system.
- f. It is required that the all the proposals submitted in response to this RFP should be unconditional in all respects, failing which GSCDCL reserves the right to reject the proposal.

3.1.2. Late Bid and Bid Validity Period

The hard copy of the Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall not be opened in the e-Tendering system. The validity of the bids submitted before deadline shall be at least 180 (one hundred and eighty) days from the last date of submission of the bid.

3.1.3. Withdrawal of Bids

No bid shall be withdrawn during the bid validity period of 180 (one hundred and eighty) days from the last date of submission of the bid. In case of withdrawal the entire EMD shall be forfeited.

3.1.4. Non-conforming Bids

A Bid may be construed as a non-conforming proposal and ineligible for consideration:

- a. If it does not comply with the requirements of this RFP
- b. If the Bid does not follow the format requested in this RFP or does not appear to address the particular requirements of GSCDCL.

3.1.5. Language of Bids

The Bids should be submitted only in English. If any supporting documents submitted are in a language other than English, then the translation of the same in English language (duly attested by the Bidder) should be submitted with the bid. The English translation shall be validated at GSCDCL's discretion.

3.1.6. Authentication of Bid

- a) The person/official of the Bidder who signs the bid shall obtain an authority letter from the Bidder, which shall be submitted with the Bid. All pages of the bid and its annexures, etc. shall be signed and stamped by such authorized person.

- b) The Bidder should submit a Power of Attorney as per the format set forth in Annexure 1.6 (as applicable), authorizing the signatory of the Bid to commit on behalf of the Bidder.
- c) The use of Whitener/eraser in this tender is prohibited cases. If any correction becomes of necessary, the same should be done securing off originally written rates & figures etc. and then rewriting should be done under initials of person filling the tender.

3.1.7. Acknowledgement of Understanding of Terms

By submitting a Bid, each Bidder shall be deemed to acknowledge that he has carefully read all sections of this RFP, including all forms, schedules, annexure, corrigendum and addendums (if any) hereto, and has fully informed itself as to all existing conditions and limitations.

3.2. Submissions of Financial Proposal

- a. The financial proposal shall be inclusive of all applicable taxes on an item rate that should be submitted in the formats furnished in Annexure-4. The amount should be quoted in INR only.
- b. In preparing the Financial Proposal, bidders are expected to take into account the requirements and conditions of the RFP document. The quoted fee shall be all inclusive, containing all costs associated with the Project, including remuneration for staff (deployed at the site), transportation, services and equipment (vehicles, offices equipment, furniture, and supplies), insurance, printing of documents and surveys etc.
- c. The break – up of above costs for arriving at the financial proposal may be indicated in a separate sheet.
- d. The financial bid must remain valid for 180 (One Hundred Eighty) days from the last date of submission of the bid. It is also obligatory for the Bidder to keep the bid valid for another 60 (sixty) days for which request in writing / fax will be sent by the GSCDCL before expiry of the validity period. If the Proposal validity period is further subsequently extended, the bidder have the right to with draw their Proposal.

3.3. Signing of Proposals

The Authorized Signatory shall sign each page of the proposal documents along with the stamp of the firm. They should also sign & stamp each page of the RFP & return the same along with proposal to GSCDCL. Power of Attorney shall be enclosed as proof of Authorization along with Consortium Agreement, if applicable.

3.4. Evaluation Process

- a. GSCDCL will constitute a Bid Evaluation Committee (BEC) to evaluate the responses of the Bidders.
- b. The BEC constituted by GSCDCL shall evaluate the responses to the RFP and all supporting documents. Inability to submit requisite supporting documents, may lead to rejection.
- c. The decision of the BEC in the evaluation of responses to the RFP shall be final. No correspondence shall be entertained in this regard.
- d. The BEC may seek clarifications from any Bidder w.r.t. its proposal and may visit the Bidder's client site to validate the credential/citations as claimed by such a Bidder.
- e. Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.

3.4.1. Bid Opening

- a. Total transparency shall be observed and ensured while opening the Bids. All Bids shall be opened in the presence of the Bidder's representatives who choose to attend the Bid opening sessions on the specified date, time and address.
- b. GSCDCL reserves the right at all times to postpone or cancel a scheduled Bid opening.
- c. Bid opening shall be conducted in 2 (Two) Stages;
 - **Stage 1 - RFP Document fee and EMD and Pre-Qualification**
 - **Stage 2 - Financial Proposal (online)**
- d. The venue, date and time for opening the Pre-qualification Proposal are mentioned in the RFP Information sheet. The date and time for opening the Financial Proposals would be communicated to the technically qualified Bidders.
- e. The Bidder's representatives who are present during the bid opening shall sign a register evidencing their attendance. In the event of the specified date of Bid opening being declared a holiday for GSCDCL, the bids shall be opened at the same time and location on the next working day. In addition to that, if the representative of the Bidder remains absent, GSCDCL will continue process and open the bids of the all bidders.
- f. During Bid opening, preliminary scrutiny of the Bid documents shall be made to determine whether required EMD has been furnished, whether the Documents have been properly signed, and whether the bids are generally in order.

3.4.2. Evaluation of Pre-Qualification Criteria

- a) GSCDCL shall open **Cover A** marked “RFP Document Fee and Earnest Money Deposit (EMD)”. If the contents of the **Cover A** are as per requirements of the RFP, GSCDCL shall open “Pre-Qualification Proposal”. Each of the Pre-Qualification condition mentioned in Section 3.4.3 of the RFP is MANDATORY. In case the Bidder does not meet any one of the conditions, the Bidder shall stand disqualified.
- b) The Pre-Qualification proposal must contain all the documents in compliance with instructions given in the Annexure 1.
- c) Response to the Pre-Qualification Requirements shall be evaluated in accordance with this RFP and in the manner prescribed in Section 3.4.3 of the RFP.
- d) The Bidders are required to submit all required documentation in support of the evaluation criteria specified (e.g. Detailed Project citations and copy of work order, client contact information for verification, and all others components) as required for technical evaluation.
- e) Following is the details of prequalification criteria with required supporting documents.

3.4.3. Pre-Qualification Criteria

S. No.	Criteria	Specific Requirements	Supporting Document Required
PQ1	Company Registration	The Bidder should be a company registered under [Indian] Companies Act, 1956/ 2013 or a partnership firm registered under Indian Partnership Act, 1932. The Bidder should be in operation for last 5 years.	For Company: Certificate of incorporation to be provided For Partnership Firm: the registered partnership deed For Sole Proprietorship: the registration certificate under indirect taxes. Proof of existence from last 5years.
PQ2	Consortium (If applicable)	In case two or more firms are Collaborating to bid, Lead Bidder must be specified.	Consortium agreement specifying the roles and responsibilities of each bidding party must be submitted with the Technical Proposal

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

PQ3	Annual Turnover	Average annual Turnover of the bidder for the last 3 financial years (2013-14, 2014-2015 and 2015-16) as per the audited balance sheets, should be at least Rs.1,00,00,000/- (one crore) exclusively providing similar services as per this RFP.	The Bidder (lead member in case of consortium) to submit a Chartered Accountant certified document evidencing the details of turnover. The Bidder shall also furnish the audited accounts and income tax returns for said 3 (three) financial years.
PQ4	Technical Capability	Worked on similar projects (office interiors) for any ministry or department under the Central Government. / State Government. / Public Sector Undertaking or private organization. a) Value of work (Rs.): One project more than or equal to Rs. 1 Crore or Two projects more than or equal to Rs. 50 Lakh b) Interior works of building: Office building Building other than office sector	Copy of Work Order / Agreement and Completion Certificate
PQ5	Black Listing	The Bidder should not have been blacklisted by Central Government/ any State Government/ Public Sector Undertaking in India for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices as on date of submission of the proposal.	Undertaking by the authorized signatory as per the format given.
PQ6	EMD	EMD of Rs.2,25,000/- (Rupees Two Lakhs Twenty Five Thousand Only) in form of a Demand Draft or Bank Guarantee which will be in favor of Executive Director, GSCDSL.	Demand Draft/Bank Guarantee/ Fixed Deposit Receipts (FDR)/ e- FDR
PQ7	Professional Qualification and Experience	a) For Qualification : i) Interior designer degree ii) Diploma b) Experience minimum of 8 years	Attested copies of qualification, work completion certificate showing the work done, field of interior work.

3.4.4.Evaluation of Financial Proposal

- a) The Financial Proposal of only the qualified Bidders will be opened.
- b) Of all the Financial Proposals opened, the Bidder whose financial bid is lowest (**hereby referred to as L1 Bidder**) shall be considered eligible for award of contract.
- c) If there is a discrepancy between words and figures, the amount in words shall prevail. For any other calculation/ summation error etc. the bid may be rejected at the sole discretion of GSCDCL.

3.5. Award of Contract

Post the evaluation process, GSCDCL will award the Contract (by issuance of Letter of Intent) to the Bidder whose proposal has been determined to be technically responsive to the requirements of the RFP and financially the lowest, hereby referred to as the ‘Successful Bidder’.

3.5.1. Letter of Intent (LOI)

1. Within 7 (seven) days from the date of issuance of the LOI, the Successful Bidder shall accept the LOI and return the same to GSCDCL. The Successful Bidder shall execute the Contract with GSCDCL and shall also submit a Performance Bank Guarantee in favour of GSCDCL within 15 (fifteen) days of acceptance of LOI.
2. In case the Contract does not get executed within 15 (fifteen) days of acceptance of LOI or the Performance Guarantee is not furnished, GSCDCL reserves the right to invite the second and/or subsequent preferred bidder(s) for discussions/ negotiations or may also decide to annul the bidding process or may invite fresh bids for the Project. Only acceptance of LOI without furnishing the Performance Bank Guarantee shall not be considered as acceptance of LOI and in such a case the entire Bid security submitted by the Successful Bidder shall be forfeited. However, GSCDCL on receiving request from the Successful Bidder may at its absolute discretion, permit extension of period for execution of the Contract for a period of 30 (thirty) days.

3.5.2.Signing of Contract

GSCDCL shall notify the successful Bidder that its bid has been accepted. The successful Bidder shall enter into the contract with GSCDCL within the time frame mentioned in the LOI issued to the successful Bidder by GSCDCL.

3.5.3. Failure to Agree With the Terms & Conditions of the RFP / Contract

The failure of the successful Bidder to agree with the Terms and Conditions of the RFP / Contract shall constitute sufficient grounds for the annulment of the award, in such an event GSCDCL may invite the next best Bidder for negotiations or may call for fresh RFP.

3.5.4. GSCDCL's Right to accept any Bid and to reject any or All Bids

GSCDCL reserves the right to accept or reject any Bid, and to annul the bidding process and reject any or all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for GSCDCL's action.

3.5.5. Performance Security

After issuance of Letter of Intent, the Successful Bidder has to deposit 5% of the contract amount as Performance Security in the form of Account Payee Demand Draft/ Bank Guarantee from a scheduled/nationalized commercial bank in the format prescribed under **Annexure-10** in favour of Executive Director, GSCDCL. The Bank Guarantee should remain valid till 180 days after completion of the Contract Period. The Performance Security will be released after successful performance of the contractual obligation.

4 SCOPE OF WORK

The broad scope of services under this contract shall be divided into the following 2 stages;

- **Section A: Supply of Fixtures/Furniture and Installation**
- **Section B: Operation and Maintenance**

Description of scope for the sections are as follows:

Section A: Supply of Fixtures, Furniture and Installation

- Based on the approved list of furniture and fixtures to be installed for the project, all the material will be procured and supplied by the Bidder as per the time schedule submitted to GSCDCL.
- Installation of the equipment and fixtures including all associated works for completion of Interior works.
- Bidder has to submit module wise work plan, activity wise work schedule. Accordingly bidder will work after getting approval.
- The Contractor's scope consists of procurement of all materials including fittings & fixtures, accessories, etc. required for interior and civil work, supply the same at the site and apply / fixing as

required. The Contractor shall be fully responsible for the quality of materials & construction standards, workmanship, safety and security at site, etc.

- The consultant will deploy a team of experts, labors to execute the work at site.
- The execution of the work will be conducted in phased manner.
- In the case of discrepancy between the bill of quantities, the specifications and/or the Drawings, the following order of preference be observed:
 - a) Description in Bill of Quantities (BOQ).
 - b) Particular Specifications and Special condition, if any
 - c) Drawings prepared for the design.
- Regarding all factory made products, they shall be manufactured as per their respective IS code updated and all test undertaken at factory.

Section B: Operation and Maintenance

- The bidder is expected to maintain the furniture and fixtures for two years from the date completion of work of the specific site.
- The initial period of 2 (two) years after physical completion of work shall be treated as Defect Liability period (DLP).
- The Successful Bidder shall undertake replacement of the installed fixtures (according to the Annexure 4, Table- 4) and furniture during the period of two years from the date of handing over.

General Points:

The Bidder shall:

- Be available on phone, fax and internet to assure continued communication and collaboration throughout the project.
- The works shall be executed as per the statutory guidelines of concerned authority.

5 General Contract Conditions

5.1. Period of the Project

Part 1: -Supply and Installation – 3 (three) months;

Stage	Milestones	Timeline (in days)
I	Completion of Civil and Sanitary work	D* + 20
II	Submission and approval of interior design and technical specifications	D* + 30

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II	Delivery of furniture and fixtures at site	D* + 50
III	Installation of furniture and fixtures	D* + 70
IV	Commissioning and handing over of the system	D* + 90

D - date of signing of contract*

Part 2: - Maintenance - 2 (two) years from completion of **Part 1**.

5.2. Payments

5.2.1 Payment Schedule for Part- A: Interior works, furniture supply and installation

Payment will be made basis the progress on the percentage of total project cost as per the schedule below for **Part 1: Design, supply and installation**

Stage	Payment Stage	Percentage of Payment
I	After the completion of Civil and Sanitary work	5%
	Submission and approval of interior design and technical specifications	
II	After receiving of fixture and furniture at site	50%
III	After installation of fixture and furniture	20%
IV	After commissioning and handing over of the system	25%

5.2.2 – Payment Schedule for Part 2: Operation and Maintenance for 2 (Two) years

5% amount will be deducted in each running bill which will be paid after successful completion of the Operation and Maintenance period. Payment will be made as per the section 5.2.2 part 1.

5.3. ADDITIONAL INFORMATION

1. The Successful Bidder should be open to modifications in the design, if required.
2. The project cost should include all applicable taxes.

3. Any reduction in the quantities of the furniture and fixture in the final Project conceived found to less than the minimum quantity mentioned/ agreed in the contract will attract deduction of actual amount for the quantities found lesser based on the bill of entry or Proforma Invoice.
4. The Bidder will visit the site of the Project at his own cost and the preliminary expenses of research, concept and simulation for the presentation etc. will be borne by him. However, GSCDCL will assist and co-ordinate the entry and permission to the site.
5. In case any material is damaged before the handing over, the replacement and risk etc. shall be borne by the Successful Bidder.
6. **Delivery Schedule & Penalty for Delayed Deliveries:** Delivery of all the project should be as per the Period of the Project as per section 5.1 part 1. In the event of the fixture and furniture not being delivered, installed, tested and commissioned as per Period of Project, section 5.1 part 1, a penalty of one (1) percent of the total consideration for each week or part thereof the delay, subject to maximum amount of ten (10) percent of the total consideration will be charged. This amount of penalty so calculated shall be deducted at the time of making final payment after successful installation and commissioning of hardware.
7. The Successful Bidder shall take insurance on its own cost for all furniture and fixture, civil, electrical work etc. (all engineering associated works). Third party and workman compensation policy of workers working at site up to defect liability period. The Successful Bidder shall keep GSCDCL indemnified from any liability due to accident happening at the site.
8. All equipment supplied and installed and workmanship of the work done shall be guaranteed for two years from the date of completion and handing over of the work. The defect liability period is for two years shall be reckoned from the date of commissioning and handing over the completed Project to GSCDCL. The defects if any noticed during the period shall be rectified failing which the Successful Bidder shall be liable for action by GSCDCL.
9. All software and designs etc.w.r.t the Project shall be exclusive property of GSCDCL and the Successful Bidder shall ensure not to use it elsewhere.
10. The Successful Bidder will notify the Nodal Officer who is well versed with aesthetic and technicality of the Project for proper coordination with GSCDCL.
11. The GSCDCL will provide storage space to the Successful Bidder for storage of equipment etc. However, safety and security of the space and equipment shall be the responsibility of the Successful Bidder.
12. The Successful Bidder shall be solely responsible for complying with all statutory provisions relating to manpower engaged for this contract and in the event of any liability on GSCDCL by virtue of its being principal employer due to failure of the Successful Bidder to comply with all

- applicable laws, the Successful Bidder shall indemnify and reimburse the amount payable to GSCDCL on this account.
13. If any accident, any injury or physical harm to any person is caused during operations within the contract period of the Successful Bidder, the Successful Bidder shall be solely responsible and shall bear all the cost associated with such eventualities. The Successful Bidder also agrees and undertakes to indemnify and keep indemnified GSCDCL, its directors/ employees/ agents.
 14. If, at any time during the execution/operation of Work, the Successful Bidder does not proceed with the work and is not responsive to the requests and notices the GSCDCL to start/continue work, GSCDCL reserves the right to get the Work completed at the risk and cost of the Successful Bidder. The Successful Bidder shall, in addition, indemnify GSCDCL for the loss suffered by GSCDCL as a result of his failure to proceed with the work.
 15. It may be ensured that only top class vendors for any/all activities or items to be outsourced are engaged by the Bidder. Each and every item and service provided /rendered is to be of excellent quality and conform to International standards/specifications/practices of quality failing which they are liable for rejection at no costs thereon. All items and services are also to conform to International safety standards / standards as laid down by the Authorities.
 16. The Guidelines of the local land form an integral part of this RFP document and need to be complied with in all respects.
 17. The Successful Bidder shall procure the approvals for layout design plans, scale drawings, electrical plans, permission and approval from Local authorities if required etc. GSCDCL will provide necessary documentation as required for the above. Liaison, follow up shall be responsibility of the Successful Bidder.
 18. The proposal submitted should be complete in all respects. It is mandatory to bid for the entire scope of work mentioned in this document. Incomplete/conditional offers shall not be considered for evaluation and are liable for outright rejection. Offers not fulfilling any of these conditions are liable for rejection.
 19. GSCDCL reserves the right to scrap the tender without assigning any reason whatsoever. GSCDCL reserves the right to reject any bid without assigning any reason whatsoever.
 20. The decision of GSCDCL shall be final. The Bidder shall be bound by the terms and conditions of this document and shall not raise any objection on the same once the Contract is executed.
 21. Submission of a bid is an acceptance on the part of the Bidder to conform to the rules and regulations of (all) Statutory Agencies /Authorities and the Law of the Land in all respects. The Bidder must be careful to read and understand the terms and conditions of this RFP.

22. Safe material shall be used with adequate and requisite provisions for covering exigencies etc. No compromise on safety standards shall be accepted. The area shall be sturdy and safe in all respects to avoid any mishap. It is the responsibility of the Bidder that all factors have been properly investigated and considered while submitting the bid.
23. All the material provided shall be of a quality befitting the status of the show. If it is found that sub-standard material is used, payment for the same will not be released. In case any discrepancy in the material is noticed at any stage, the same shall be rectified at no extra cost.
24. All liabilities including claims, insurance, legal etc. shall also be settled by the Successful Bidder awarded the contract. GSCDCL shall be indemnified of any such claim/s. The Successful Bidder will reimburse all such contribution, expenses and all other charges/liability to which GSCDCL may be held liable in connection with the execution of work by the Successful Bidder.
25. **Liquidated damages Value:** For delay of every week in completion & submission of the deliverable, the Successful Bidder would be charged with liquidated damages as follows:

Delay (Weeks)	Liquidated damages % on the respective Payment milestone value
2	1%
4	2%
8	5%

26. **Validity of Tender:** 180 (one hundred and eighty) days from last date of submission of proposal.
27. **Termination by default:** GSCDCL reserves the right to terminate the contract of Successful Bidder in case of change in the Government procedures OR policy or unsatisfactory services.
28. **Risk – Purchase Clause:** If the Successful Bidder, after submission of the proposal and the acceptance of the same, fails to abide by the Terms and Conditions of the RFP document or fails to complete the work within the specified time or at any time repudiates the contract, GSCDCL will have the right to:
- a. Forfeit the EMD
 - b. Forfeit the Performance Security.
 - c. Impose liquidity damage for the delay in completion of the work.

In case of completion of balance / entire work through alternative sources at a price higher than the original contract amount, the Successful Bidder will pay/ compensate the balance amount to GSCDCL.

- d. For all purposes, the work order accepted by the Bidder and issued by the GSCDCL will be considered as the part of the contract.

29. Arbitration:

In the case of dispute arising, upon or in relation to, or in connection with the contract between GSCDCL and the Successful Bidder, which has not been settled amicably, any party can refer the dispute for Arbitration under the (Indian) Arbitration and Conciliation Act, 1996. Such disputes shall be referred to an Arbitral Tribunal consisting of three arbitrators, one each to be appointed by the GSCDCL and the Successful Bidder, the third arbitrator shall be chosen by the two arbitrators so appointed by the parties and shall act as Presiding Arbitrator. In case of failure of the two arbitrators, appointed by the parties to reach a consensus regarding the appointment of the third arbitrator within a period of 30 (thirty) days from the date of appointment of the two arbitrators, the Presiding arbitrator shall be appointed by the CEO, GSCDCL. The Arbitration and Conciliation Act, 1996 and any statutory modification or re-enactment thereof, shall apply to these arbitration proceedings.

Arbitration proceedings shall be held in Gwalior, India and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

The decision of the majority of arbitrators shall be final and binding upon both parties. The expenses of the arbitrators as determined by the arbitrators shall be shared equally by GSCDCL and the Successful Bidder. However, the expenses incurred by each party in connection to the preparation, presentation shall be borne by the party itself. All arbitration awards shall be in writing and shall state the reasons for the award.

30. **Force Majeure:** Neither party will be liable in respect of failure to fulfill its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. The party affected by an event of Force Majeure will immediately notify the other party of such an event and will also notify the unaffected party on cessation of disability resulting from such Force Majeure act.

6 SUMMARY SHEET

Title of RFP	
Ref. No.	
EMD Value	
Date for Pre-bid Visit	
Last Date & Time of Submission	
Date & Time of Opening	
Work Description	
Pre-Qualification	
Pre-Bid and Survey Meet Date	
Contact person details with Phone. No	

ANNEXURES

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Annexure 1 Pre-Qualification Proposal

Annexure 1.1 - Check-list for the Pre-Qualification Proposal

S No.	List of Documents	File Name	Submitted (Y / N)	Description
1.	Proof of RFP Document Fee and EMD submitted			Date: EMD Mode: Reference No:
2.	Bid Covering Letter			Reference No: Date of Letter:
3.	Bidders' Particulars			Name of Bidder(s):
4.	Power of Attorney in favour of Authorized signatory			Date of PoA: Name of Authorize Person:
5.	Copy of Certificate of Incorporation of the Bidder under the [Indian] Companies Act, 1956/2013 or a partnership firm registered under Indian Partnership Act, 1932.			Corporation Identity Number: Date of Incorporation:
6.	Copy of Certificate from the Statutory Auditor for the last 3 (Three) financial years i.e. 2013-14, 2014-15 and 2015-16			Year-wise details of turnover Average Turnover:
7.	Copy of Work order/ agreement and completion certificate to support that the Sole Bidder or the Lead Member in case of the consortium should have completed/on-going minimum of 2 (Two) project related to architectural interior works.			Customer Name: Work Order/Agreement Number: Date of Work Order: Project Value: Completion Date:
8.	Declaration for not blacklisted by Central Government/ any State Government/ Public Sector Undertaking entity in India for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices as on date of submission of the proposal.			Reference No: Date of Letter:

Annexure 1.2 - Pre-Qualification Cover Letter

(To be submitted on the Letterhead of the Sole Bidder/Lead Member in case of consortium)

Date:

To

**Executive Director
Gwalior Smart City Development Corporation Limited (GSCDCL)
Nagar Nigam, City Center
Gwalior, Madhya Pradesh, 474003**

Subject: Bid for “Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh.”

RFP Reference No: XXXX

Dear Sir/Madam,

With reference to your “*Request for Proposal for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh*”, (hereinafter referred to as the “Project”) we hereby submit our Pre-qualification Proposal, Technical Proposal, and Financial Proposal.

We hereby declare that:

- a. We acknowledge and unconditionally accept that the GSCDCL can at its absolute discretion apply whatever criteria it deems appropriate, not just limiting to those criteria set out in the RFP and related documents, in short listing of Bidder for providing the services.
- b. We have submitted EMD of INR [] in the form of [.....] and RFP document fee of INR [] online through e-Tendering Portal (www.mpeproc.gov.in),
- c. All information and details furnished by us in the Bid are true and correct, and all documents accompanying our proposal are true copies of their respective originals.
- d. We confirm that the information contained in this proposal or any part thereof, including its exhibits, schedules, and other documents and instruments delivered or to be delivered to GSCDCL is true, accurate, and complete. This proposal includes all information necessary to ensure that the statements therein do not in whole or in part mislead GSCDCL as to any material fact.

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

- e. We have carefully read and understood the terms and conditions of the RFP and the conditions of the Contract applicable to the RFP. We do hereby undertake to provision as per these terms and conditions.
- f. In the event of acceptance of our bid, we do hereby undertake:
 - i. To commence Services as stipulated in the RFP document.
 - ii. To undertake the Project for entire Contract period from the date of signing of the Contract as mentioned in the RFP document.
 - iii. We affirm that the prices quoted are inclusive of design, development, delivery, installation, commissioning and handholding support, and inclusive of all out of pocket expenses, taxes, levies discounts etc.
- g. We do hereby undertake, that, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and notification of award of contract, shall constitute a binding contract between us.
- h. We understand that the **Authority** may cancel the bidding process at any time and that **Authority** is not bound to accept any bid that it may receive without incurring any liability towards the Bidder.
- i. We fully understand and agree that on verification, if any of the information provided in our bid is found to be misleading, we are liable to be dismissed from the selection process or termination of the Contract during the project, if selected.

In case of any clarifications please contact _____ email at

Thanking you,

Yours sincerely,

(Signature of the Bidder/Lead member)

Printed Name

Designation

Seal

Date:

Place:

Business Address:

Annexure 1.3 - Format to share Particulars of the Bidder.

Table below provides the format in which general information about the Bidder must be furnished.

S No	Information	Details
1.	Name of Bidder	
2.	Address and contact details of Bidder	
3.	Bidder Registration Number and Year of Registration	
4.	Web Site Address	
5.	Status of Bidder [Company/ Partnership]	
6.	GST Registration No	
7.	Bidder's Service Tax Registration No.	
8.	Bidder's Permanent Account Number (PAN)	
9.	Bidder's Revenue for the last 3 years (Year wise)	
10.	Name, Designation and Address of the contact person to whom all references shall be made regarding this RFP:	
11.	Telephone number of contact person:	
12.	Mobile number of contact person:	
13.	Fax number of contact person:	
14.	E-mail address of contact person:	

Note: Please submit the relevant documents for all the details mentioned above along with your Bid

Authorized Signatory

Name

Seal

Annexure 1.4. - Format for Project Citation

S No	Item	Details	Attachment Ref. Number
1.	Name of the Project		
2.	Date of Work Order		
3.	Client Details		
4.	Scope of Work		
5.	Contract Value		
6.	Completion Date		

Note: The Bidder is required to use above format for all the projects referenced by the Bidder for the Pre-Qualification criteria and technical bid evaluation.

Annexure 1.5 - Format for Declaration by the Bidder for not being Blacklisted / Debarred

(To be submitted on the Letterhead of the Bidder/ each member of the Consortium)

Date: dd/mm/yyyy

To

**Executive Director
Gwalior Smart City Development Corporation Limited (GSCDCL)
Nagar Nigam, City Center
Gwalior, Madhya Pradesh, 474003**

Subject: Declaration for not being debarred/ black-listed by Central Government/ any State Government/ Public Sector Undertaking in India or similar agencies globally as on the date of submission of the bid

RFP Reference No: XXXX

Dear Sir/ Madam,

I, authorized representative of _____, hereby solemnly confirm that _____ (“Company”) is not debarred / black-listed by the Central Government/ any State Government/ Public Sector Undertaking in India or similar agencies globally for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices or for any other reason as on last date of submission of the Bid. In the event of any deviation from the factual information/ declaration, GSCDCL reserves the right to reject the Bid or terminate the Contract without any compensation to the successful Bidder.

Thanking you.

Yours faithfully,

Signature of Authorized Signatory (with official seal)

Date:

Name:

Designation:

Address:

Telephone & Fax:

E-mail address:

Annexure 1.6 – Format of Power of Attorney for Consortium

(On Non- Judicial Stamp Paper of appropriate Value to be purchased in the name of Consortium)

Power of Attorney

Know All Men By These Presents That We, the Members whose details are given hereunder..... have formed a Consortium and having our Registered Office(s)/ Head Office(s) at (hereinafter called the ‘Consortium’ which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) do hereby constitute, nominate and appoint M/s.....a Manufacturer/ Distributor having its Registered/ Head Office at as our duly constituted lawful Attorney (hereinafter called “Lead Member”) to exercise all or any of the powers for and on behalf of the CONSORTIUM to participate in bid for **Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh** as per the Scope of Work stipulated therein for which bids have been invited by the GSCDCL, to undertake the following acts:

- (i) To submit proposal, participate and correspond in respect of the aforesaid Bid of the GSCDCL on behalf of the “Consortium”
- (ii) To negotiate with GSCDCL the terms and conditions for award of the contract pursuant to the aforesaid Bid and to sign the contract with the GSCDCL for and on behalf of the “Consortium”.
- (iii) To do any other act or submit any document related to the above.
- (iv) To receive, accept and execute the contract for and on behalf of the “Consortium”.
- (v) To submit the Performance Bank Guarantee in the prescribed format and as per terms of the Contract.

It is clearly understood that the Lead Member shall ensure performance of the Contract and if one or both the members fail to perform their respective portion of the Contract, the same shall be deemed to be a default by all the members.

It is expressly understood that this power of Attorney shall remain valid, binding and irrevocable till completion of the Contract period i.e., 1 (One) year from the date of execution of the Contract.

The Consortium hereby agrees and undertakes to ratify and confirm all acts, deeds and things the said Lead Member does including quotes in the bid, negotiating and signs the Contract with the GSCDCL and/ or proposes to act on behalf of the Consortium by virtue of this Power of Attorney and the same shall bind the Consortium members as if done by itself.

In Witness Thereof, the members constituting the Consortium as aforesaid have executed these present on this day of Two Thousand Seventeen. For and on behalf of the member of the Consortium.

1.....

Accept

..... (Signature)

(Name, Title and Address of the Attorney)

Notes:

1. The mode of execution of Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
2. Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a resolution / Power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executant(s).

Annexure 1.7 – Format for Annual Turnover

Format for Annual Turnover as per the Audited Accounts Towards the qualifying experience

S. No.	Financial Year	Turnover (INR)	Profit/(Loss) before Interest & Depreciation (INR)
1.	2013-14		
2.	2014-15		
3.	2015-16		
Avg. turnover of last three years			

(Signature of Authorised Signatory)

This is to certify that the above information has been examined by us on the basis of relevant documents; books of accounts & other relevant information and the information submitted above is as per record and as per details annexed.

Annexure-2 Format of sending pre-bid queries

RFP Reference No: XXXX

Bidder's Request For Clarification				
Name and complete official address of Organization submitting query / request for clarification			Telephone, Fax and E-mail of the organization Tel: Fax: Email:	
Sr. No.	Clause No.	Page No.	Content of RFP Requiring Clarification	Change Requested/ Clarification required
1				
2				

Signature:

Name of the Authorized signatory:

Seal:

Date and Stamped

Note: Bidder(s) are requested to send the queries in PDF with Sign and Seal and also in MS Excel for making consolidation process easy.

Annexure-3 Proposed office space specification

S. No	Proposed area	Dimensions (mm=millimeter)
1	Reception area	2200x1200mm
2	CEO room	
a	CEO's personal waiting area	10881x4560mm
b	CEO's Toilet	2570x2355mm
3	CEO staff room	2690x2488mm
a	Steno room	2740x2270mm
4	Account Section	
a	Cabin for Chief Financial officer	3920x2225mm
b	Cabin for CA	2600x2580mm
c	Cabin for Chief Town Planner	5330x2250mm
d	Cabin for Engineer	3605x2580mm
5	Server Room	3330x3240mm
6	Video Conference Room	10300x5820mm
a	Pantry	2520X2320mm
7	Common Pantry area	3700x3330mm
8	Store room	3780x3000mm
9	Cabin for E-Governance	3700x2540mm
10	Cabin for Nodal Officer	3700x2540mm
11	Cabin for Team leader (PDMC)	4690x3800mm
12	Cabin for Executive Engineer	3800x2630mm
13	Cabin for Assistant Engineer	3800x3600mm
14	Cabin for Head- Human Resource	3800x3600mm
15	Working cubicles	17000x14960mm
16	Lobby Corridor	2200mm wide corridor

Annexure-4 Financial Bid

Name of Work: *Civil, Interior/Electrical/HVAC and Plumbing Works for Smart City office set up on 3rd floor at Gwalior Nagar Nigam Office Gwalior, Madhya Pradesh*”.

Price Bid shall contain only the prices duly filled in as per the format given in Schedule of Rates provided in the tender document.

Table 1: - Financial bid for Interior works and furniture/fixture installation

S. No	Title A	Description B	QUANTITY C	UNIT D	RATE E	Amount (Rs.) F=C x E
1	Civil Works	a) Dismantling, b) Civil work, c) Granite fixing work, d) Flooring toilet	Ref: Table 4 for workwise quantity	Sq.mt		
2	Interior Works	Supply and installation of a) Partitions, b) Paneling, c) False ceiling, d) Finishing, e) Wallpapers & Blinds	Ref: Table 4 for workwise quantity	Sq.mt		
3	Furniture	Procurement of Furniture a) Desk, b) Chairs, c) Storage	Ref: Table 4 for workwise quantity	Nos.		
4	Air Conditioning	Supply and installation of a) AC (VRF Cassette and Split Units) complete	Ref: Table 4 for workwise quantity	Nos.		
5	Electrical	Supply and installation of a) Electrical Fans and b) Light Fixtures	Ref: Table 4 for workwise quantity	Nos.		
6	Sanitary	Supply and laying of a) Sanitary Fixtures complete	Ref: Table 4 for workwise quantity	meter		

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TOTAL 1: Total Cost (1+2+3+4+5+6)	
Interior Design Project Consultancy @ 4% of the project cost	
GRAND TOTAL - 1	
TOTAL 1: Total Cost (1+2+3+4+5+6) in words	

Note:

- 1 Scale of Charges – An Architect’s fees varies between 4% to 15% of the project cost as per Council of Architecture (COA) guidelines.
<https://www.coa.gov.in/index1.php?lang=1&level=2&sublinkid=299&lid=86>
- 2 Refer Table No.-6 for detail item wise quantity and units.
- 3 The detailed Bill of Quantity is mentioned in the Table:6

Table 2: Financial proposal for Human resource and technical personnel required for supervision of installation of furniture.

S. No	Details of human resources/ technical personnel	Per item Rate (Rs.)	Number of days	Amount (Rs.)
A	B	C	D	E= C x D
2.1	Interior designer			
2.2	Electrical Engineer			
2.3	Plumber			
2.4				
2.5				
2n				
TOTAL 2: Total cost (2.1 + 2.2+2.3+2.4+.....2n)				
TOTAL 2: Total cost (2.1+2.2+2.3+2.4.....2n) in words				

Table 3: Grand total of Supply and Installation (Table 1+ Table 2):

S.No	Grand total of Interior works and Installation of fixture/ furniture	Amount (Rs.)
1	Financial bid for Interior works and furniture/fixture installation	
2	Financial proposal for Human resource and technical personnel required for supervision of installation of furniture.	
Total 3 of Financial Proposal (1+2)		
Total of Financial Proposal (1+2) in words		

..... (Name of the Bidder)

..... (Signature of the Authorized Person)

..... Name of the Authorized Person

Bidder to Note:

- The financial table shall include item wise details for each Civil works, Interior works, Furniture, Air Conditioning, Electrical, Sanitary
- All the definitions shall be as per the RFP unless specifically stated otherwise in this document.
- The bidders shall make a careful assessment of the expenses involved in Operation and Management for preparation of the financial bid.
- The comprehensive hourly cost should be inclusive of all applicable taxes including Goods and service Tax, VAT or other taxes.

Table 4: Bill of Quantity

I. CIVIL WORKS						
S.NO	ITEM NO.	ITEM	QUANTITY	UNIT	RATE	AMOUNT
1. Dismantling						
1.1	PWD 15.49	Dismantling aluminum/ Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material within 50 meters lead as directed by Engineer-in-charge.	623.94	sqm		
1.2	SOR P-114 I/15.3	Demolishing R.C.C. work manually / by mechanical means including disposal of unserviceable material up to approved municipal yard. Demolishing R.C.C. work manually/ by mechanical means including stacking of steel bars and disposal of unserviceable material within 50 meters lead as per direction of Engineer – in charge.	0.50	cum		
1.3		Demolishing of brick work (115 mm / 230 mm) manually including disposal of unserviceable material up to approved municipal yard.				
		In cement mortar.	10.00	cum		
1.4		Chiseling on wall surface, raking out joints and cleaning the surface for flushed skirting including disposal of rubbish up to approved municipal yard.	100.00	sqm.		
1.5	SOR P-116I/15.23.1	Dismantling of tile flooring including disposal of rubbish up to approved municipal yard. For thickness of tiles 10 mm to 25 mm.	12.00	sqm.		
1.6		Carriage of un serviceable material from site to nearest municipal yard including loading & unloading.	50.00	cum		
					TOTAL	
2. Civil Work						
2.1	SOR P-20 I/5.1	Providing and laying in position specified grade of reinforced cement concrete (with 20mm nominal size graded stone aggregate) excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level				
	SOR P-21 I/5.9.3	M 20 Nominal mix/Suspended floors, roofs, landings, balconies and access platform. Shelves (Cast in situ) Lintels, beams, beams, girders and cantilevers, Columns, Pillars, Posts and Struts Walls in super structure.				
			2.00	Sqm.		

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2.2		Cutting of wall, making of niche with cement plaster of 12 mm for skirting including making of 10 mm thick groove in pop complete	15.00	sqm		
2.3	SOR P-27 I/6.1.2	Brick work with well burnt chimney bricks in bulls patent trench kiln manufactured by gol process ,crushing strength not less than 40kg/square cm and water absorption not more than 15% in foundation and plinth	1.00	cum.		
		Cement mortar 1:6 (1 cement : 6 sand)				
		CEMENT PLASTER				
a)		6mm cement plaster to ceiling of mix: 1:3 (1cement : 3 fine sand)	30.00	Sqm.		
b)		12mm cement plaster on walls of mix: 1:6 (1 cement :6 sand (50% coarse and 50% fine))	40.00	Sqm.		
c)		15 mm cement plaster on the rough side of single or half brick wall of mix: 1:6 (1 cement :6 sand (50% coarse and 50% fine))	30.00	Sqm.		
TOTAL						
3. Granite Fixing Work						
3.1	SOR P-86I/11.39.1	P/L of 18/20 mm thick Pre-mirror polished cut jet black granite (sample of granite shall be approved by engineer-in-charge) on Pantry including sand & cement in 25 mm thick(1 cement : 3 coarse sand) complete with hole for sink & machine polishing to edge molding give high gloss finish, as per Architect instruction & design. Black Granite stone	1.20	Sqm.		
3.2		P/L of 18/20 mm thick Pre-mirror polished cut jet black granite (sample of granite shall be approved by engineer-in-charge) with sand & cement (1 cement: 3 coarse sand) on Steps with grove, skirting & edge molding with polish, as per Architect instruction & design. 150 mm wide.	4.00	Sqm.		
3.3		P/L of 18/20 mm thick Pre-mirror polished cut jet black granite (sample of granite shall be approved by engineer-in-charge) with sand & cement (1 cement: 3 coarse sand) for door bottom, as per Architect instruction & design.150mm wide.	4.00	Rmt.		

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3.4		P/L 8-10 mm thick. Pre-mirror polished cut jet black granite recessed / flushed to be wall surface skirting (about 200mm high sample shall be approved by Engineer-in-charge) of approved size over a layer of 12 mm thick cement mortar 1:3 cement mortar (1 cement: 3 coarse sand) laid and jointed with grey cement slurry mixed with pigment to match the shade, complete in all respect. (Ht. 200mm.)	5.00	Rmt.		
3.5		P/L of 18/20 mm thick Pre-mirror polished cut jet black granite Urinal partition (sample of granite shall be approved by engineer-in-charge) complete with both side polish & 1/2" Edge Moulding, as per Architect instruction & design.	3.00	Nos.		
TOTAL						
4. Flooring						
4.1		Providing and fixing Ist quality ceramic matt finish wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer) white colours of size 250 x 400 mm laid over 12 mm thick bed cement mortar 1:3 (1 cement: 3 coarse sand) and jointing with grey cement mixed with pigment of matching shade complete (for wall linings of toilet etc.)	60.20	Sqmt		
TOTAL						
Total Cost of Civil Work						
Total Cost of Civil Work In Words						
II. INTERIOR WORKS						
S.NO	ITEM NO.	ITEM	QUANTITY	UNIT	RATE	AMOUNT
5. Partitions						
5.1		Providing & Fixing full height Semi-Glazed partition with following specifications				

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		Providing and fixing aluminum work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required diameter and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminum sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminum snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, paneling and dash fasteners to be paid for separately)				
		For fixed portion.				
		Polyester powder coated aluminum (minimum thickness of polyester powder coating 50 micron)	77.53	sqm		
5.2	21.2	Providing and fixing 12mm thick Pre-laminated particle board flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in paneling fixed in aluminum doors, windows shutters and partition frames with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.				
	21.2.2	Pre-laminated particle board with decorative lamination on both sides.	84.69	sqm		
5.3	21.3	Providing and fixing glazing in aluminum door, window, ventilator shutters and partitions etc. with EPDM rubber/ neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminum snap beading shall be paid in basic item)				
	21.3.3	With float glass panes of 8 mm thickness	130.3	sqm		
5.4		Full Height Fully Glazed partition				

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		Providing and erecting in position full height fully glazed partition in 12mm thick. toughened glass fixed on Patch fittings including top patch fitting, bottom patch fitting, patch lock, Floor spring of approved make for the door and S.S handle 600mm long, 30mm diameter for the door including frosted film, shade & design on the glass. All damages to the floor work to be reinstated without any extra cost including the cost of other fittings & fixtures & hardware such as spider panels, glass to glass contactors etc. complete, necessary holes, joints to be sealed with silicone sealant on all sides complete in all respects etc. as per directions of Architect. The rate shall be inclusive of bent curved glass panels wherever the partition is curved in profile as shown in the layout plan.	229.60	sqm		
TOTAL						
6. Panelling						
6.1		Providing and fixing Wall & Column Panelling for the existing surfaces to be made out of 16 gauge Aluminium framework backing of size 2" X 1" at 1'6" to 2' c/c to be covered with 12mm thick exterior grade Partial board and finished with approved 1.5mm thick laminate including skirting & band at top in the same alignment with a groove and including teakwood moulding of approved size as shown in detailed drawing or as directed by Architect	108.10	sqm		
TOTAL						
7. False Ceiling						
7.1		GYPSUM FALSE CEILING: Providing and fixing of 12.5 mm thick. Gypsum sheet profiles conforming to IS 2095-1982 and as per India Gypsum Specifications made of standard G.I. Sections inclusive of all hangers, edge members and other clips complete, with sheets fixed with proper Philip screws by power drills and joints duly finished ensuring level in line and plumb to take final paint of approved shade/color. The complete profile inclusive of making groves, drops, double gypsum bands and cutouts for light fixtures, AC grilles etc. as per the drawings and instructions comprising as mentioned below.				

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		1. GI perimeter channel of 0.40 mm thick having one flange of 22mm, another of 22mm and web of 27mm fixed to brick wall partition along periphery of ceiling with the help of nylon sleeves and screws at 610mm c/c				
		2. GI intermediate channel of size, 45mm web, two flanges each of 13mm & thickness 0.60mm) suspended from the soffit / ceiling at 600mm c/ c spacing.				
		3. GI ceiling sections of 0.42mm thick having knurled web of 48 mm and two flanges each of 24mm with leaves of 10.5mm fixed to intermediate channel with the help of connecting clip art direction perpendicular to the intermediate channel at spacing of 600 mm c/c,				
		4. GI suspender angle of 20mmx20mm and thick .0.40mm at spacing of 600mm c/c, fixed to the ceiling / soffit using GI cleat angle 20mm x 20mm, 0.40mm thick. Cleat angle to be fixed to the ceiling / soffit using 6mm diameter anchor fastener. Refer drawing ID-141 and ID-302 to 306				
		Plain ceiling (horizontal) & Vertical Patta for indirect light up to 75mm straight line.	200	sqm		
7.2	PWD 12.65	Providing and fixing of Glass Fiber Acoustical Suspended Ceiling System with 16mm thick micro look edge tiles of size 595x595mm as approved by Engineer-in-charge, in true horizontal level suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 gsm/sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 15x38mm made from 0.30mm thick (minimum) sheet, spaced at 1200mm center to center and cross "T" of size 24x25mm made of 0.30mm thick (minimum) sheet, 1200mm long spaced between main "T" at 600mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600mm and size 24x25mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600mm panel to form grids of 600x600mm and wall angle of size 24x24x0.3 mm and laying false ceiling tiles of approved texture in the grid including, wherever, required, cutting/making, opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc. Main "T" runners to be suspended from ceiling using GI slotted cleats of size 27x37x25x1.6 x mm fixed to ceiling	971.05	sqm		

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		with 12.5 mm diameter and 50 mm long dash fasteners, 4mm GI adjustable rods with galvanized butterfly level clips of size 85x30x0.8 mm spaced at 1200mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications drawings and as directed by Engineer-in-charge. The tiles should have Humidity Resistance (RH) of 99%, NRC 0.5, Light Reflectance $\geq 83\%$, Thermal Conductivity $k = 0.052 - 0.057$ w/m K, Colour White, Fire Performance UK Class 0 / Class 1 (BS 476 point - 6 and 7) in module size of 600 x 600 x 16mm with Bio Block coating on the face of the tile, suitable for Green Building application, with Recycled content of 38 - 41%. The Tile and Grid system used together should carry a 15 year warranty.				
7.3		Providing and erecting false ceiling in veneer with 12 mm thick marine ply backing on teak wood frame to be anchored to the main ceiling with cross runners tongued and grooved. The ply to be finished with approved 4mm thick veneer & melamine polish etc. complete as per directions of the Architect.	15	sqm		
TOTAL						
8. Finishing						
8.1		P/A plastic emulsion paint to give an even shade with two or more coats with roller including applying a base coat of primer on wall and ceilings of approved brand.				
a)		In white or other pastel shades	1,482.55	Sqm.		
c)		In darker shades	60.00	Sqm.		
d)		Texture paint	60.00	Sqm.		
TOTAL						
9. Vertical / Roller Blinds						
9.1		Anti-static, dust resistant, sanitized, scotch guard treated fabric with UV blockage up to 99% and should absorption rating between 0.35 - 0.5 of approved color shade complete in all respect including head rail, bottom rail, installation and extension brackets, polyester cord, cord lock, rail slot insert, end cap, cord guide hold down bracket, cord equalizer etc. complete as per manufacturer's specification and direction / satisfaction of the Architect.	37.50	Sqm.		
TOTAL						
Total Cost of Interior Works						

Total Cost of Interior Works in words					
III. FURNITURE					
S.NO	ITEM	QUANTITY	UNIT	RATE	AMOUNT
10. Furniture					
	Desking				
10.1	CEO Office				
	2000W x 900D x 750H	1	No.		
	1050W x 470D x 750H	1	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.2	Conference Table Conclave 14 Seater Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent	1	No		
10.3	Reception Table 2 Arc Decorative Lamination Top First Impression Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent	2	No.		
10.4	Workstation Type - 1 (CEO Staff 2, Account Section 3)				
	1350 x 750	5	No.		
	1200 x 450	5	No.		
	Pedestal	5	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.5	Workstation Type - 2 (CEO office 1, CEO Staff 1, Steno 1, Account section 5, CTP Cabin 1, Conference room 1)				
	1200 x 600	10	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.6	Workstation Type - 3 (CTP Office 1, Engineer Cabin 1, CA Cabin 1, CFO Cabin 1, E. GOV Cabin 1, Nodal 1, Team Manager 1, EE Cabin 1, AE Cabin 1, HR Cabin 1)				
	W1804 x D750 x H750	10	No.		
	W1804 x D450 x H750	10	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.7	Workstation Type - 4 Workstation 1500 x 1500 with middle FIN	9	No.		
	Pedestal	36			
	Keyboard	36			

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	CPU Trolley	36			
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.8	CEO Office Waiting Area Table				
	Centre Table	3	No.		
	Side Table	3	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
	Executive Chairs				
10.9	CEO Chair with Head Rest	1	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.10	Executive Chair Type - 1 (CTP Office, Engineer Cabin, CA Cabin 1, CFO Cabin 1, E. GOV Cabin 1, Nodal 1, Team Manager 1, EE Cabin 1, AE Cabin 1, HR Cabin 1)				
	Revolving Chairs	10	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.11	Executive Chair Type - 2 (Hall 35, Reception 2, CEO Staff 3, Accounts 8, Steno 1, CEO Office 1, CTP Office 1, Conference Room 1, Server Room 2, Print Area 1)				
	Revolving Chairs	55	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
	CONFERENCE CHAIRS				
10.12	First Row Chairs				
	Mesh Chairs	14	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
	VISITORS CHAIRS				
10.13	CEO Office				
	Visitor Chairs	7	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.14	Visitor				
	Visitors Chairs (CTP Office 2, Engineer Cabin 2, Lobby 4, CA Cabin 2, CFO Cabin 2, E. GOV Cabin 2, Nodal 2, Team Manager 7, EE Cabin 2, AE Cabin 2, HR Cabin 2, Accounts Section 7, CEO Staff 8, Conference Second Row Chairs 30)				
	Premier Visitor with Arm	75	No.		

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	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
	SOFA				
10.15	CEO Office Waiting Area Sofa				
	3 Seater	4	No.		
	1 Seater	6	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.16	Reception Waiting Area Sofa 3 Seater fixed chairs	6	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
	STORAGE				
10.17	Vertical sliding door unit with glass door (CA Cabin 1, CFO Cabin 1, E. GOV Cabin 1, Nodal 1, Team Manager 1, EE Cabin 1, AE Cabin 1, HR Cabin 1, Accounts section 1, CEO staff 1)	10	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
10.18	Floor-to-ceiling vertical wall Storage Full height main unit 400W x 500D x 2100H	10	No.		
	Make : Godrej, Hayworth, Hermen Miller, Knoll or equivalent				
TOTAL COST OF FURNITURE					
IV. AIR CONDITIONING					
S.NO	ITEM	QUANTITY	UNIT	RATE	AMOUNT
11. Air Conditioning					
	VARIABLE REFRIGERANT VOLUME SYSTEM WITH HEAT PUMP				
11.1	Supply and installation of Air Cooled Type OUTDOOR UNITS complete				
a	The Outdoor / Condensing unit comprising of Variable Speed type Scroll compressor's, condenser coil, Variable Speed Condenser fan (Propeller / Axial), High / Low pressure switches, etc.				
b	Microprocessor based Electrical Control Panel suitable for Indoor and Outdoor (Condensing) Unit with Controls of Voltage, Current, Phase Indicators, Continuous Voltage Scanner, -				
	Actual Capacity - 60 HP	1	No		

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11.2	Supply and Installation of SPLIT AIR CONDITIONER WITH ACCESSORIES complete				
a	Actual Capacity - 0.9 TR	3	Nos		
b	Actual Capacity - 1.0 TR	2	Nos		
c	Actual Capacity - 1.6 TR	6	Nos		
d	Actual Capacity - 2.0 TR	2	Nos		
11.3	Supply and Installation DECORATIVE CASSETTE TYPE AIR CONDITIONER WITH ACCESSORIES complete				
a	Actual Capacity - 2.0 TR	3	Nos		
b	Actual Capacity - 2.5 TR	3	Nos		
c	Actual Capacity - 4.0 TR	8	Nos		
11.4	Supply and Installation of ACCESSORIES complete				
a	Cordless Remote Controller	27	Nos		
c	All Refrigerant Joints	27	Nos		
d	Central Remote Controller Unit	1	No		
11.5	Supply and Laying of 16G G.I. Perforated Tray for Refrigerant Piping, Cabling & Drain piping of 300/150mm Width with supports & clamps etc. complete	45	RMT		
11.6	Supply and Topping up / Recharging of Refrigerant Gas and Oil charge complete	22	KG		
11.7	Supply and Laying of Control wiring of copper from indoor and outdoor units with Earthing of 8 G G.I. wire as shown in drawings also as per specifications complete	245	RMT		
11.8	Supply and Laying of Communication Cable between outdoor and indoor unit complete	305	RMT		
11.9	Supply and Installation of MS Factory made Stand for all outdoor units duly epoxy paint / Powder coated complete	3	Nos		
11.1	Supply and Laying of PVC Rigid Drain Piping of 6 Kg./CM2 rating with Insulation of expanded polyethylene sections / strips complete				
a	25 MM Dia	305	RFT		
b	40 MM Dia	249	RFT		
TOTAL COST OF AIR CONDITIONING					
V. ELECTRICAL					
S.NO	ITEM	QUANTITY	UNIT	RATE	AMOUNT
12. Electrical					
	WIRING				

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12.1	Supply and wiring for light, wall fan, exhaust fan, call bell, points etc. with 6A switch controlled using 1.5 sq mm stranded copper conductor PVC insulated FR cable 1100 volt grade wires multi stand conductor of ISI marked including earthing (Green Colour) with same size of wire from switch control boxes to point in surface/concealed 16 SWG steel conduit including G.I. boxes, together with wiring accessories such as 6A modular type switches, sockets in boxes of suitable size screw less modular plate including circuit wiring from DB to switch board with 2 x 2.5 sq mm PVC insulated copper conductor (same circuit of 2.5sq mm wires is to be laid from DB to switch board and from switch board to switch boards) along with one run of 2.5sq mm PVC insulated copper earth wire, PVC bushes for conduit ends, chrome - plated brass screws, identification ferrules Lugs at either ends complete in all respect. (The circuit wiring shall not be paid extra). Maximum 8 nos. of light points shall be connected in one circuit.				
a)	Single light point controlled by a 6A mps modular type switch.	35.00	Nos		
b)	Two light points controlled by a 6A mps modular type switch.	42.00	Nos		
c)	Three light points controlled by a 6A mps modular type switch.	16.00	Nos		
d)	Four light points controlled by a 6A mps modular type switch.	7.00	Nos		
e)	Exhaust fan point controlled by 6A switch with 3 pin socket near exhaust fan.	3.00	Nos		
f)	Wall fan point controlled by 6A switch with 2 pin socket near wall fan.	20.00	Nos		
g)	Celling fan point control by 1 No. 6 amp. Switch but without regulator.	32.00	Nos		
h)	Call bell point controlled by 6 Amp bell push with 2 pin socket & top & 2 core lead up to table (Wiring shall be suitable for response indicator system)	3.00	Nos		
12.2	Supplying and fixing of electronic step type fan regulator 150 watts	26.00	Nos		

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12.3	Supply of material and wiring for Raw power (set of one switch/ socket) point 6amp. with 2 x 2.5sqm, PVC insulated cable with FR with multi stranded copper wire of ISI marked in concealed 16 SWG steel conduit of heavy complete with 2.5 sqm multi stranded copper conductor wire for earthing but without switch socket plate as required (not more than three workstation/ table on one circuit is to be connected, separate neutrals & earth shall be used for each circuit) The rate to include chase in wall flooring, making re-finish the same but without painting etc. Colour coding R Y B for phase black for neutral and green for earthing is to be maintained strictly).	84.00	Nos		
12.4	S.I.T.C. of following modular type switch sockets in suitable GI box of same company as of modular type accessories of 16 SWG thick, matching screw less modular plate, inter-connection as required.				
	One 6 Amp 3 pin socket controlled by one no. 6 Amp switch for Raw power.	84.00	Nos		
12.5	Supply & fixing of 16 SWG steel conduit ISI marked on surface / recessed in partition / floor / wall, including cutting of wall / flooring making good the same including the cost of all necessary accessories viz. Bends, junction box, saddles, clamps hooks wooden gutties / rawal plugs etc. complete in all respects and making good the same.				
	25 mm diameter heavy duty	1,000.00	Mtr		
12.6	WIRING FOR AC				
	Wiring for AC power point with 2 x 4.0 sq.mm PVC insulated cable FR with multi stranded copper conductor wire of ISI marked in recessed / surface steel conduit of suitable size of ISI marked below / above false ceiling with 25 Amp. SP MCB and socket unit modular type with matching screw less plate and GI box complete with all accessories as required. (One point per circuit) and 4sqm. PVC insulated copper earth continually conductor of green colour as per specification.	27.00	Nos		
12.7	INDUSTRIAL SOCKET OUTLETS FOR AC :				
	Supply, installation, testing & commissioning of approved make industrial plug & socket of ISI marked 32 Amp, DP MCB (10 KA motor duty) mounted in a sheet steel enclosure dust protected including termination , earthing etc. with incorporate 5P mcb complete as per specification as required.				

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	20A / 32A metal clad SP Socket outlet controlled by 25-32A SP MCB.	27.00	Nos		
12.8	Wiring for 3 pin 16 amp socket outlet point 16 Amp modular type 2 x 4.0 sq. mm PVC insulated cable FR with multi stranded copper conductor wire in ISI marked recessed / surface steel conduit of 16 SWG below / above false ceiling including modular type 16 Amp switch and 6 pin socket matching screw less plate, GI box complete with all accessories as required. (Maximum two points per circuit for connection purpose). & 4 sqm. PVC insulated copper earth conductor of green colour as per specification as required.	28.00	Nos		
	TELEPHONE TAG BLOCK				
12.9	Supply of material and wiring for telephone point with 0.6 mm 2 pair annealed tinned copper conductor telephone wire from tag block to point on table workstation in existing rece way / conduit / furniture complete with modular type 1/2 module RJ - 11 telephone socket on screw less modular plate with GI box including termination of wire with PVC ferruling at both end as required. (No looping of telephone wire is acceptable. Each 2 pair wire shall be laid for each RJ 11 socket & that will be counted as one point.)	30.00	Set		
12.1	Supplying & laying of following PVC insulated PVC sheathed tinned copper conductor armored telephone cable to be fixed on surface above or below false ceiling with GI clamp / saddle as required to complete the job.				
a)	10 Pair 0.5 mm	15.00	Mtr		
b)	20 Pair 0.5 mm	30.00	Mtr		
12.11	Supply & fixing of following krone type telephone tag block in sheet steel enclosure of size 300 x 250 x 100 mm made out 1.6 mm sheet, hinged cover, painting, lockable arrangement including termination of cable / wire with PVC ferruling no. as required to complete the job.				
	30 Pair	3.00	Nos		
	CUMPUTER / DATA/ VOICE				
12.12	Supply, laying, installation , testing and commissioning of Cat-6 4 Pair UTP Data Cable 24A WG in existing	1,500.00	RM		
12.13	Supply & installation of Plug in type RJ 45 computer data voice outlet with GI outlet box & cover plate in wall / furniture / floor complete as required.	75.00	Nos		
12.14	Supply & fixing of call bell with response push & indicator suitable of 230 AC supply.	13.00	Nos		
	D.B.'s				

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12.15	Supply & fixing & approved make 8 way, double door, single pole and neutral, sheet steel MCB distribution board, 240 V on surface / recess, complete with tinned copper bus bar , neutral bus bar, earth bar with 400 earthing terminals, din bar, detachable gland plate, interconnection, phosphatized and powder painted including earthing etc. Complete as per IS- 13032 as required (but without MCB / RCCB / Isolator) - For U.P.S.	2.00	Set		
12.16	Supply & fixing approved make of 8 way (4 + 24), double door, horizontal type, 3 pole and neutral, sheet steel, MCB Distribution board, 415V, on surface/ recess, complete with tinned copper bus bar, neutral bus bars, earth bar, din bar, detachable gland plate, per phase isolation kit, interconnections, phosphatized and powder painted including earthing etc. Complete as per IS-13032 as required (but without MCB/ RCCB / Isolator) - for LPDB	2.00	Set		
12.17	Supply & fixing of 4 way (4 +12), double door, horizontal type, 3 pole and neutral, sheet steel, MCB Distribution board, 415V, on surface/ recess, complete with tinned copper bus bar, neutral bus bars, earth bar, din bar, detachable gland plate, per phase isolation kit, interconnections, phosphatized and powder painted including earthing etc. as required (but without MCB / RCCB / Isolator) - for LPDB	2.00	Set		
12.18	Supply & fixing of 5 Amp to 32 Amp rating 10KA, 240V, 415 V , 50 cycle , for AC supply C Series miniature circuit breaker of ISI marked suitable for inductive load of single pole in the existing MCB DB, complete with connection, testing & commissioning as required. & conforming to IS-8828 - 1966 , FEC-60898 - 2002 (but without enclose)	112.00	Each		
12.19	Supplying and installing of RCCB with overload & short circuit protection ISI marked complete as per standard conforming to IEC-61009-2-1 & IS-12640-2001, 240/415 volt, 50 Hz with 10KA short circuit with stand capacity for earth leakage, overload, and short circuit protection.	2.00	Each		
12.2	Supply & fixing of 63 Amp rating 10KA, 240V, C - Series miniature circuit breaker suitable for inductive load of double pole in the existing MCB DB, complete with connection, testing & commissioning as required.	2.00	Each		

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12.21	Supply & fixing of 63 Amp rating 10KA, 415V, 50Hz , AC supply four pole MCB isolator of approved make in the existing MCB DB, complete with connection, testing & commissioning conforming to IS-13947-part 3-1993 and Iec-60947-3-2001 (without enclose) as required. - for LP DB / Incomer	2.00	Each		
12.22	Supply & fixing of 32 Amp rating 10KA, 415V, four pole MCB isolator in the existing MCB DB, complete with connection, testing & commissioning as required. - [for Incomer]	2.00	Each		
12.23	LIGHT FIXTURES :				
	Providing & fixing, assembling, testing and commissioning of light fixtures white powder coated sheet steel working white colour in (Recessed / surface / ceiling / Wall mounted) complete with single/twin lamps of suitable watts, power factor improvement capacitors, ballasts etc. of approved make and type of ISI marked with all necessary accessories, connection wire in G.I. flexible conduit, earthing, complete as required. & high purity aluminum reflector assembly as per specification.				
a)	Light Fixtures 1 (Ceiling) Size : 600x 600mm	40.00	Nos		
b)	Light Fixtures 2 (Ceiling) Size : 600x 600mm	15.00	Nos		
c)	LED strip for Indoor & Outdoor with driver. (5 meters in length)	32.00	Nos		
12.24	EXHAUST FAN				
	Providing & fixing, Supply, Installation, Testing & Commissioning of approved make exhaust fan up to 300 mm sweep 900 rpm heavy duty with maculay frame/ bladesote 230/250 volts complete with frame bolt / anchor hole fasteners in the existing opening including making the hole to suit the types of the above fan complete with connection, top plug 3 pin 6 Amp as required.				
a)	Supply, Installation, Testing of Ventilator of sweep 250 mm with resin body blades with shutter.	5.00	Nos		
12.25	WALL FAN				
	Providing & fixing of approved make wall bracket fan with all required accessories, wall bracket, canopy, blades, speed regulator etc. AC supply 230/250 volts with connector etc. with frame bolt fasteners as required testing and commissioning.				

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

a)	Supply, Installation, Testing of wall fan of 400mm diameter sweep with high air thrust delivery @2400 RPM with metal blade.	20.00	Nos		
12.26	CEILING FAN				
	Supply and fixing and testing & commissioning of approved make following sizes of ceiling fan of double wall bearing complete with capacitor, down rod, terminal blocks, canopy, aluminum blades AC 230/250 volt including connections etc. all complete as required and considering to IS-347-1979 up to date amendments.				
	Ceiling fans	4.00	Nos		
a)	1200 mm diameter sweep, Colour : White	32.00	Nos		
b)	Extra for fan rod up to 900 mm length	50.00	Nos		
12.27	Wiring for sub main wiring along with earth wire with the following sizes of 1100 V grade PVC insulated cable FR with malts stranded copper conductor single core cables of ISI marked in surface / recessed steel conduit complete as required along with connection/ terminations.				
a)	4x6 sq mm + 2x2.5 sq mm earth wire - for UPS input side	20.00	Mtr		
b)	4x10 sq mm + 2x 48 sq mm earth wire - for UPS Input	50.00	Mtr		
12.28	Supply, laying, testing and commissioning of following sizes of PVC sheathed insulated power cable (conforming to IS-7098) Copper / Aluminum conductor armored cable 1.1 KV grade heavy duty cable conforming to IS-1554-1964, 1700 volts on wall, or in existing cable tray / wall / hume pipe with fixing hardware etc. as required.				
a)	3.5C x 95 Sq mm Aluminum armoured cable with cable	50.00	Mtr		
b)	4C x 25 Sq mm copper armoured cable	20.00	Mtr		
12.29	Supply and making cable end termination with brass single compression glands insulated PVC sheathed & armoured 1100 V grade cable including cost of crimping tinned copper heavy duty lugs, compression glands, insulation tape etc complete as required as per specifications.				
a)	3.5 C x 120 Sq mm Aluminum cable	4.00	Nos		
b)	4C x 25 Sq mm copper cable	4.00	Nos		

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12.3	CABLE TRAYS				
	Supplying and fixing of 2 mm thick sheet steel perforated cable tray duly stove enamel painted of approved shade in position including fixing along wall or ceiling complete with MS rod slot hangers directly grouted in walls/ ceiling of welded with steel structure etc. with necessary material as required of following sizes.				
a)	300 mm wide	30.00	Rm		
12.31	Full HD LED TV 178 degree 101.6cm Viewing Angle 10 W Speaker Output 100 Hz Refresh Rate Clear Phase technology for balanced audio dust resistance & Anti-humidity coating to prevent short circuits.	3.00	Nos		

TOTAL COST OF ELECTRICAL

VI. SANITARY

S.NO	ITEM	QUANTITY	UNIT	RATE	AMOUNT
13. Sanitary					
13.1	Providing & fixing G.I. Pipe medium class (IS: 1239) including all G.I. fittings with cutting & making chases in walls & floors & refilling the sand with cement mortar complete.				
a)	15 mm dia. Nominal bore	38.00	metre		
b)	20 mm dia. Nominal bore	32.00	metre		
13.2	Providing and fixing P.V.C. waste pipe [10kg / cm ² including P.V.C. waste fittings complete				
	Semi rigid pipe				
a)	32 mm dia	25.00	each		
b)	40 mm dia	25.00	each		
13.3	Providing and fixing C.P. brass long body bib cock of approved quality				
	15 mm nominal bore	1.00	each		
13.4	Providing and fixing trap of self cleansing design with screwed down or hinged grating with or without vent arm complete, including cost of cutting and making good the walls and floors:				
	110 mm inlet and 100 mm outlet (PVC P - Trap)	6.00	each		

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13.5	Providing and placing on loft (at all floor levels) polyethylene water storage tank ISI: 12701 marked with cover and suitable locking arrangement and making necessary holes for inlet, outlet and overflow but without fittings and the base support.	2,000.00	litre		
13.6	Providing and fixing white vitreous (European type W.C. pan) with seat and lid, 10 liters low level white P.V.C flushing cistern with manually controlled device (handle lever) with all fittings and fixtures, complete including cutting and making good the walls and floors wherever required:				
	W.C. pan with ISI marked white solid plastic seat and lid	6.00	each		
13.7	Providing and fixing white vitreous china pedestal for wash basin completely recessed at the back for the reception of pipes and fittings.	5.00	each		
13.8	Providing and fixing C.P. brass angle valve for wash basin / sink tap of approved quality.				
	15 mm nominal bore	6.00	each		
13.9	Providing and fixing white vitreous china flat back half stall burial of size 470 x 320 x 685 mm with automatic (Battery operated sensor) fittings, standard size C.P. brass flush pipe, spreaders with unions and clamps (all in C.P. brass) with waste fitting as per IS : 2556 C.I. trap with outlet grating and other couplings in C.P. brass including painting of fittings and cutting and making good the walls and floors wherever required:				
	Single half stall urinal with automatic flushing cistern through sensor.	3.00	each		
	BRASS FITTINGS				
13.1	Providing and fixing C.P. brass bib cock of approved quality				
	15 mm nominal bore	6.00	each		
13.11	Providing and fixing CP towel rail complete with brackets fixed to wooden cleats with CP brass screws with concealed fitting arrangement of approved quality and colour.				
	600 mm long towel rail with total length of 645 mm, width 78 mm	1.00	each		
13.12	Providing & fixing Health faucet of approved make complete with holder as per instructions at site.	6.00	each		
13.13	Providing & fixing C.P. Brass Soap Dispenser of approved make fixed on the walls with PVC dash fasteners complete as per instructions at site.	6.00	each		
13.14	Providing and fixing toilet paper holder :				

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	C.P. brass	1.00	each		
13.15	Providing and fixing Bottle Trap for Wash basin and sink				
	Bottle trap 38mm single piece moulded with height of 270mm, effective length of tail pipe 260mm from the center of the waste coupling 77mm breadth with 25mm minimum water seal, weighing not less than 263gms.	6.00	each		
13.16	Providing and fixing Stainless Steel A ISI 304 (18/8) kitchen sink as per IS 13983 with C.I. brackets and stainless steel plug 40mm including painting of fittings and brackets, cutting and making good the walls wherever required :				
	Kitchen sink with drain board				
	510 x 1040 mm bowl depth 200mm	1.00	each		
TOTAL COST OF SANITARY					

Date:

Place:

Signature of the authorized signatory and seal of the Agency

Annexure-5 Furniture specification



RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh



CEO CHAIR



CONFERENCE CHAIR



VISITORS CHAIR

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh



Floor-to-ceiling vertical wall Storage Full height main unit



Storage unit



ALUMINIUM PARTITIONS



GLASS PARTITIONS



GLASS PARTITIONS



ALUMINIUM GLASS PARTITIONS

Annexure- 6 Format for Project Undertaking

To be executed on non-judicial stamp paper of appropriate amount

We certify that: -

1. I/We have gone through the bid documents and its terms and conditions and fully understood it. All the terms and conditions are acceptable to me / us
2. There has been no conviction by a Court of Law or indictment / adverse order by a regulatory authority for a grave offence against us. It is further certified that there is no investigation pending against us or the CEO, Directors / Manager / Employees of our concern.
3. That the decision of GSCDCL will be that and undisputable in accepting a rejection my / our offer.

Signature & Seal of Bidder

Date_____

Place_____

Annexure -7 Format for Agreement

(To be executed on non-judicial stamp paper of appropriate amount)

This agreement, herein referred to as Agreement, enter into on this the ____day of _____ between Gwalior Smart City Development Corporation Ltd. having its registered office at _____ (hereinafter referred to as the First Party, which expression shall include its successors and assignees) of the first part through _____ and M/s _____ having its registered office at _____ through _____ (hereinafter referred to Second Party, which expression shall include its successors and assignees) on the second part.

Whereas the First Party is desirous of executing the Implementation of Office space Interior works at _____ in Gwalior, Madhya Pradesh and has invited tenders describing the works to be done.

And whereas the Second Party has responded to the tender invitation and has submitted the tender, followed by subsequent presentation/discussions with the committee appointed by the First party and the Second Party confirmed the rate and of the assignment as negotiated and agreed before the committee.

And whereas the Second Party has necessary experience and expertise to plan and execute the Office space Interior works and whereas he/she/they has/have agreed to undertake the Project of the Implementation of office space interior works at _____ 3rd floor of Nagar Nigam office in Gwalior, Madhya Pradesh at an agreed/settled amount of INR _____ (Rupees.....) inclusive of all expenditure and all taxes applicable excluding Service Tax as applicable.

And whereas the first party believing the assurance and representation as true and correct has appointed the second party terms and conditions as set herein below.

NOW THIS AGREEMENT WITNESSTH AS FOLLOWS;

In this agreement, the words and expressions shall have the same meaning as are respectively assigned to them in the payment terms, the scope of work and terms and conditions, attached with the letter of intent/Work Order issued by the First Party and accepted by the Second Party for the works.

The following documents shall also be deemed to form and be read and construed as part of the agreement and shall be complementary to one another.

NOW IT IS HEREBY AGREED AS FOLLOWS;

After the receipt of approved design from the First Party, Second Party will start the execution of project. The Scope of Work also include installation of equipment, system integration associated civil & electrical work as defined in the tender.

The acceptance of the Second Party work will be subject to the final approval of the First Party, and if in their opinion it is necessary to make certain changes in the design, the Second Party will carry out the changes free of charge and decision of the First Party will be final in this regard. All actions will be completed as per the schedule and approvals by the First Party.

The First Party will have the right to inspect the works while the same are in progress.

The Second Party will complete all the works in their scope of work within _____ Days. In case of failure to complete the works the Penalty Clause as stipulated will be effective. In case of inordinate delay in completing the work, the First Party will have the right to withdraw the work from the Agency and get the same executed from any other agency at risk and cost of the Second Party.

The First Party shall pay the Second Party the said amount of INR _____ (Rupees _____) or such amounts that shall become payable at the time and in the manner hereinafter specified in the tender. All such payments shall be subject to tax deduction at source – as required by the state, against which the First Party shall furnish necessary certified copy to the Second Party.

This contract shall be subject to Force Majeure.

PERFORMANCE SECURITY

The performance Security submitted during the award of contract of _____ the tendered amount as interest free Security Deposit in the form of Account Payee Demand Draft/ Bank Guarantee from a commercial bank in an acceptable form, the Bank Guarantee should remain valid for a period of one year

beyond from the date of completion & handing over the project. The Security Deposit will be released after successful performance of the contractual obligation.

Liquidated damages for delay - _____ of the contract amount subject to maximum of INR _____ per week or part thereof. The total liquidated damages of delay should be subject to an overall maximum of _____ the contract amount. In case, the agency is not able to perform as per the satisfaction of the GSCDCL or in case of in-ordinary delay, the GSCDCL reserves the right to terminate the Contract and the firm will be liable to compensate for the loss.

In pursuant to an order/direction of Government of India or any statutory authority, the First Party is constrained to foreclose this agreement before the period of completion, the agreement shall be treated as close with effect from the date of the foreclosure notice. However, the Second Party shall be paid proportionately to the extent of the work completed by him till the date of the issue of the said foreclosure notice.

The contract can be terminated forthwith by First party upon giving _____ days' notice to the second party and in the event of such termination, the Second Party shall be liable to refund the excess amount paid/payment, if any made to him over and above what is due to him on the date of termination and the First Party will be entitled to make full use of all or any of the material prepared.

In such an event, the First Party shall also be liable to pay the Second Party any such amount as may be pending in respect of the works satisfactory completed by him up to that period in terms of this contract.

If at any time during the progress of the works or after the completion thereof any time during the continuances of this agreement any dispute or differences arise between the parties hereof in relation to or in connection with this agreement, the same shall be referred to the arbitration by the Chairman & Managing Director of the First Party of his nominee as sole arbitrator and his decision shall be final and binding on the parties.

The said arbitration shall be governed by the Arbitration and Conciliation Act 1996 as amended or enacted from time to time. The arbitration proceeding shall be conducted in the English language and the venue of the said arbitration shall be held in New Delhi, India.

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

In witness whereof the parties mentioned above have signed on the date, month and year stated above.

Agreed by Second Party

**Agreed for and behalf of
Gwalior Smart City Development
Corporation Ltd. (First Party)**

(Name and Signature)

(Signature with seal)

In the presence of

1.

1.

2.

2.

Annexure-8 Consortium Agreement

DRAFT MEMORANDUM OF UNDERSTANDING EXECUTED BY MEMBERS OF THE CONSORTIUM

[On Non-judicial stamp paper duly attested by notary public]

This memorandum of understanding is signed between _____ (1st Member) and _____ (2nd Member) who have formed a consortium on this _____ day of _____ 2017 to participate and execute the interiors of smart city office space set-up at 3rd floor of Nagar Nigam office at Gwalior , MP

_____ for which GSCDCL has invited tenders.

We here by agree that both the Members shall abide by the prescribed clauses set forth in the Bid documents, which would be entered into through the Agreement and Subsequently carry out all the responsibilities as an agency in accordance with the terms of Agreement.

We further agree that the roles and responsibilities to submit the bid and execute the contract till defect liability period and thereafter till the Annual Maintenance Contract Period and thereafter till the Annual Maintenance contract period as mentioned below and that both the members of the consortium shall be liable jointly and severally for the execution of the transaction process in accordance with the terms of the Agreement.

The information about each member of this consortium (not more than two) furnished below:

Consortium Partner	Lead Members	Member
Title		
Individual/ proprietorship/ Partnership/ Pvt. Ltd./ Ltd.		
Registered Address		
Postal Address		
Telephone/ Mobile		

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

Fax		
e-mail		
Key personnel		
Chairman		
Managing Director		
Director		
Partner		
Proprietor		
Role of Member*		

The members of the consortium shall nominate any one member out of the technical or their financial member as the lead member.

Alternatively, the Members of the consortium can nominate one member as lead member for both technical as well as financial.

We agree and nominate Sh _____ S/o _____ (Designation) of lead member as the attorney on behalf of the consortium to acts, deeds and things necessary in connection with or incidental to our bid for the Illumination works under consideration including signing and submission of all the documents and providing information / response to GSCDCL, representing us in all matters in connections with our tender.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this power of Attorney and that all acts, deeds and things done by our aforesaid shall and shall always be deemed to have been done by us.

We hereby further agree to the following terms and conditions-

1. Any or one of the consortium members should purchase the tender document from GSCDCL and/ or intimate GSCDCL, in case the tender document are downloaded from the websites;
2. An individual bidder cannot at the same time be a member of Consortium applying for the same tender. Further a member of a particular Consortium cannot be a member of any other consortium applying for the bid;
3. Member, as the case may be, shall be required to meet the criteria specified in its respective field or any of the members may fulfill all the eligible criteria.

4. Any entity which has been barred by GSCDCL or by the GOI from participating in the transaction processes and the bar subsists as on the bid due date, would not be eligible to submit the bid, either individually or as a member of a Consortium.
5. Any change in the composition of a Consortium will not be permitted during any stage of the bidding process and thereafter up till the defect liability period in case work is awarded in their favour.
6. The name, permanent residential address and telephone number/s of each of its director, partner or authorized representative to the bidder for record and reference at the time of execution of the agreement.

In witness whereof the member parties mentioned have signed on the date, month and year stated above.

Agreed by: -

Agreed by: -

FIRST PARTY

SECOND PARTY

(Signature with seal)

(Signature with seal)

WITNESSES

WITNESSES

1.

1.

2.

2.

Annexure – 9 Experience in technical proposal

Name of Project		
Name of The client		
Project Start :	Project Finish :	Contract Value:
Description of Services Provided :		

Annexure – 10 Format for Performance Bank Guarantee

For Contract Performance Bank Guarantee

Ref: < --- >

Date: _____

Bank Guarantee No.: _____

To

Executive Director

Gwalior Smart City Development Corporation Limited (GSCDCL)

Dear Sir,

PERFORMANCE BANK GUARANTEE – For <Project Name>

WHEREAS

M/s. (name of Bidder), a company registered under the Companies Act, 1956/2013, having its registered and corporate office at (address of the Bidder), (hereinafter referred to as “our constituent”, which expression, unless excluded or repugnant to the context or meaning thereof, includes its successors and assigns), agreed to enter into a Contract dated (Hereinafter, referred to as “Contract”) with you for “**Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh**”, in the said Contract.

We are aware of the fact that as per the terms of the Contract, M/s. (name of Bidder) is required to furnish an unconditional and irrevocable Bank Guarantee in your favour for an amount of 5% of the Total Contract Value, and guarantee the due performance by our constituent as per the Contract and do hereby agree and undertake to pay any and all amount due and payable under this bank guarantee, as security against breach/default of the said Contract by our Constituent.

In consideration of the fact that our constituent is our valued customer and the fact that he has entered into the said Contract with you, we, (name and address of the bank), have agreed to issue this Performance Bank Guarantee.

Therefore, we (name and address of the bank) hereby unconditionally and irrevocably guarantee you as under:

In the event of our constituent committing any breach / default of the said Contract, and which has not been rectified by him, we hereby agree to pay you forthwith on demand such sum/s not exceeding the sum of 5% of the Total Contract Value i.e.,.....<in words> without any demur.

RFP for Civil, Interior/ Electrical/ HVAC and Plumbing Works for Gwalior Smart City Development Corporation Limited situated at 3rd floor, office of Gwalior Nagar Nigam, Gwalior, Madhya Pradesh

Notwithstanding anything to the contrary, as contained in the said Contract, we agree that your decision as to whether our constituent has made any such default(s) / breach(es), as aforesaid and the amount or amounts to which you are entitled by reasons thereof, subject to the terms and conditions of the said Contract, will be binding on us and we shall not be entitled to ask you to establish your claim or claims under this Performance Bank Guarantee, but will pay the same forthwith on your demand without any protest or demur.

This Performance Bank Guarantee shall continue and hold well till 180 days after completion of the Contract Period, subject to the terms and conditions in the said Contract.

We bind ourselves to pay the above said amount at any point of time commencing from the date of the said Contract until 6 months after the completion of Contract Period.

We further agree that the termination of the said Agreement, for reasons solely attributable to our constituent, virtually empowers you to demand for the payment of the above said amount under this guarantee and we would honor the same without demur.

We hereby expressly waive all our rights: Requiring to pursue legal remedies against GSCDCL; and For notice of acceptance hereof any action taken or omitted in reliance hereon, of any defaults under the Contract and any resentment, demand, protest or any notice of any kind.

We the Guarantor, as primary obligor and not merely Surety or Guarantor of collection, do hereby irrevocably and unconditionally give our guarantee and undertake to pay any amount you may claim (by one or more claims) up to but not exceeding the amount mentioned aforesaid during the period from and including the date of issue of this guarantee through the period.

We specifically confirm that no proof of any amount due to you under the Contract is required to be provided to us in connection with any demand by you for payment under this guarantee other than your written demand.

Any notice by way of demand or otherwise hereunder may be sent by special courier, telex, fax, registered post or other electronic media to our address, as aforesaid and if sent by post, it shall be deemed to have been given to us after the expiry of 48 hours when the same has been posted. If it is necessary to extend this guarantee on account of any reason whatsoever, we undertake to extend the period of this guarantee on the request of our constituent under intimation to you.

This Performance Bank Guarantee shall not be affected by any change in the constitution of our constituent nor shall it be affected by any change in our constitution or by any amalgamation or absorption thereof or therewith or reconstruction or winding up, but will ensure to the benefit of you and be available to and be enforceable by you during the period from and including the date of issue of this guarantee through the period.

Notwithstanding anything contained hereinabove, our liability under this Performance Guarantee is restricted to 5% of the Contract Value, and shall continue to exist, subject to the terms and conditions

contained herein, unless a written claim is lodged on us on or before the aforesaid date of expiry of this guarantee.

We hereby confirm that we have the power/s to issue this Guarantee in your favor under the Memorandum and Articles of Association / Constitution of our bank and the undersigned is / are the recipient of authority by express delegation of power/s and has / have full power/s to execute this guarantee under the Power of Attorney issued by the bank in your favor.

We further agree that the exercise of any of your rights against our constituent to enforce or forbear to enforce or any other indulgence or facility, extended to our constituent to carry out the contractual obligations as per the said Contract, would not release our liability under this guarantee and that your right against us shall remain in full force and effect, notwithstanding any arrangement that may be entered into between you and our constituent, during the entire currency of this guarantee.

Notwithstanding anything contained herein:

Our liability under this Performance Bank Guarantee shall not exceed 5% of the Total Contract Value. This Performance Bank Guarantee shall be valid only from the date of signing of Contract to 180 days after completion of the Contract Period; and

We are liable to pay the guaranteed amount or part thereof under this Performance Bank Guarantee only and only if we receive a written claim or demand on or before 180 days after the completion of Contract Period.

Any payment made hereunder shall be free and clear of and without deduction for or on account of taxes, levies, imports, charges, duties, fees, deductions or withholding of any nature imposts.

This Performance Bank Guarantee must be returned to the bank upon its expiry. If the bank does not receive the Performance Bank Guarantee within the above-mentioned period, subject to the terms and conditions contained herein, it shall be deemed to be automatically cancelled.

This guarantee shall be governed by and construed in accordance with the Indian Laws and we hereby submit to the exclusive jurisdiction of courts of Justice in India for the purpose of any suit or action or other proceedings arising out of this guarantee or the subject matter hereof brought by you may not be enforced in or by such court.

Dated this day 20....

Yours faithfully,

For and on behalf of the Bank,

(Signature)

Designation

(Address of the Bank)

Note:

This guarantee will attract stamp duty as a security bond.

A duly certified copy of the requisite authority conferred on the official/s to execute the guarantee on behalf of the bank should be annexed to this guarantee for verification and retention thereof as documentary evidence in the matter.

Annexure-11 Details of Interiors projects Completed during Last 5 years

S.No	Name of the projects	Total Area (in Sqm.)	Total cost of the project (In lakhs)	Date of Start	Scheduled Date of Completion	Actual date of completion	Reason for delay, if any
1							
2							
3							
4							
5							
6							
7							

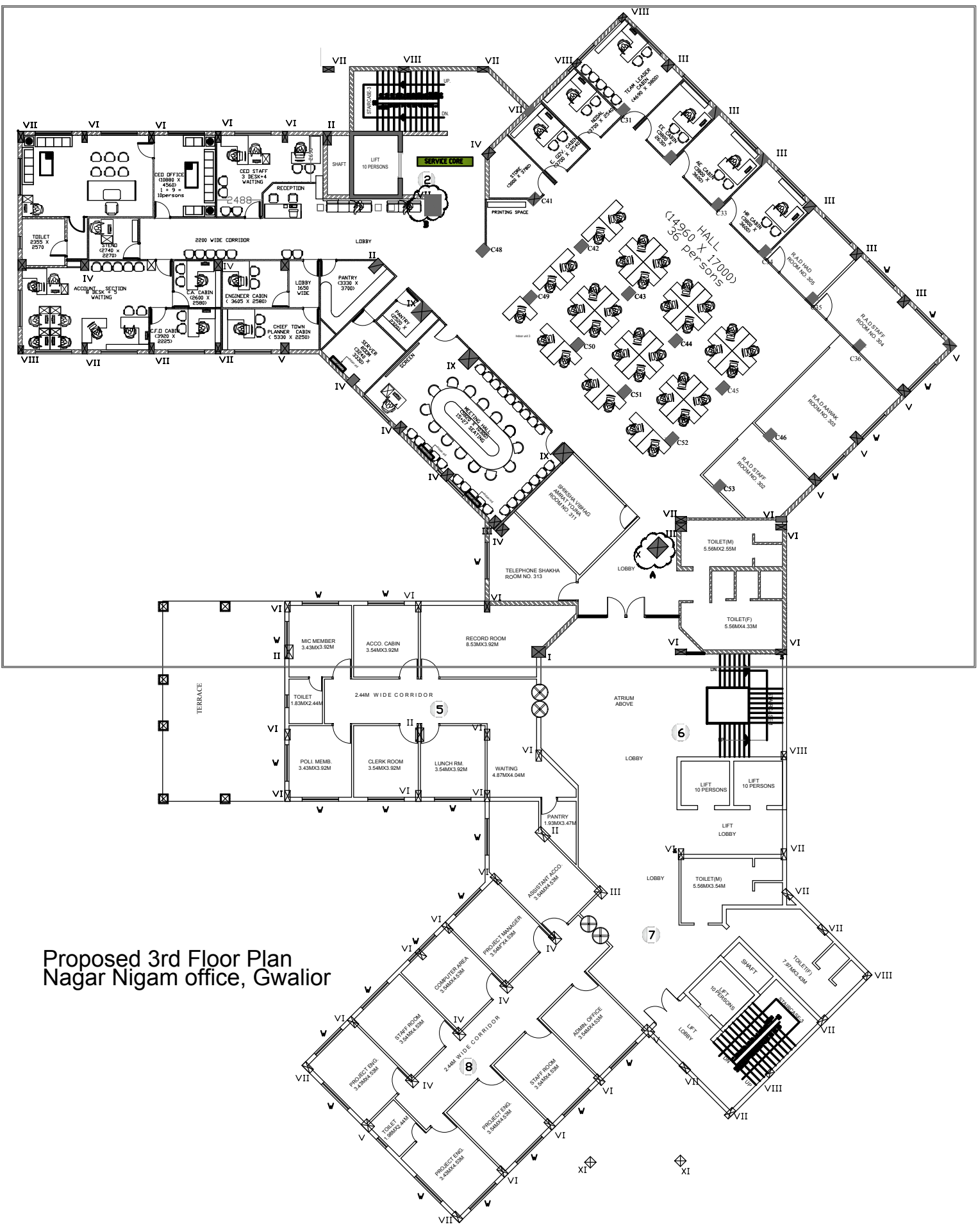
Signature with Seal

Annexure-12 Drawings

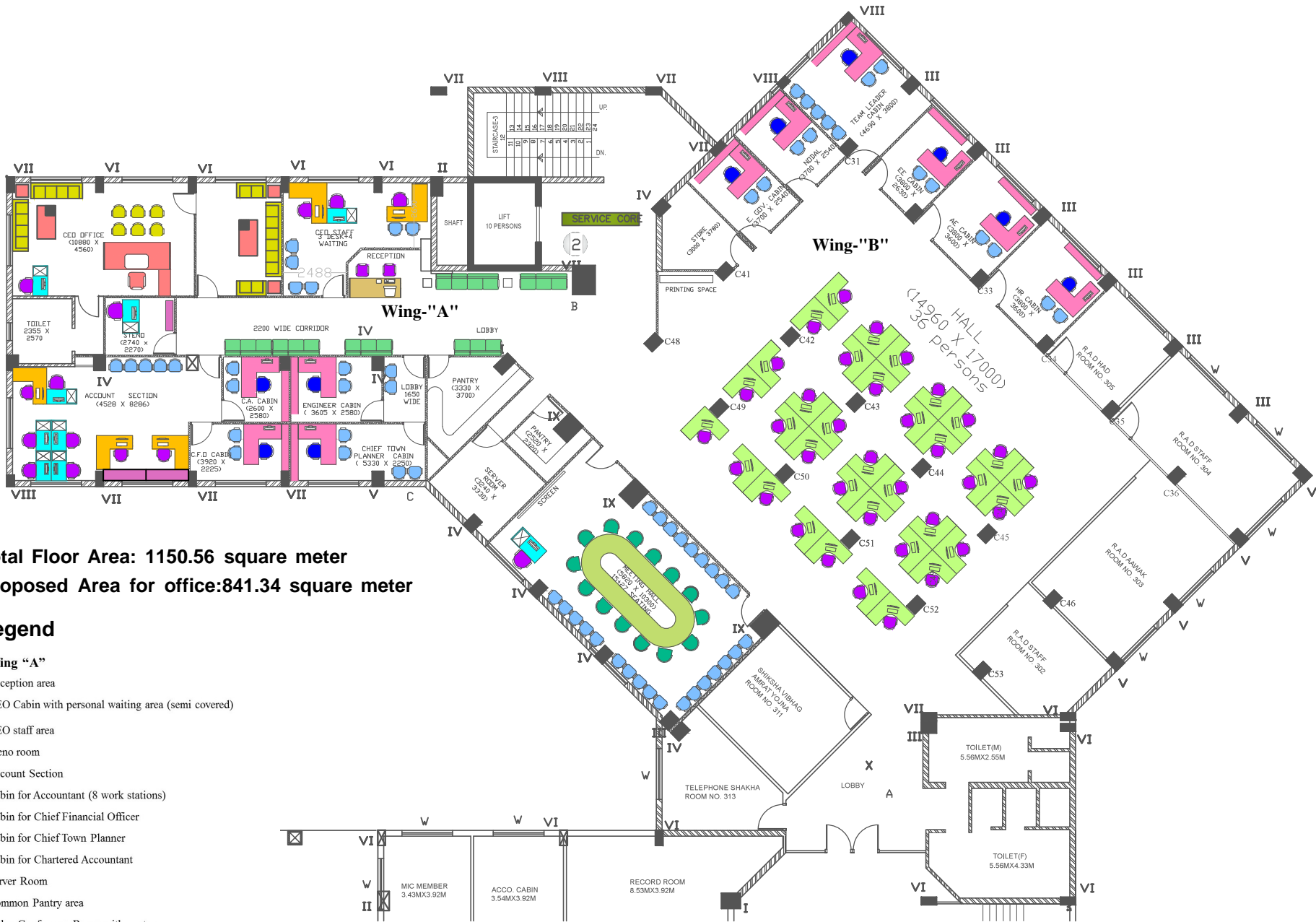
1. Existing Floor plans
2. Proposed floor plans with dimensions
3. Proposed Furniture layout plan



Sample sketch up for “Wing-B” area



Proposed 3rd Floor Plan
Nagar Nigam office, Gwalior



Total Floor Area: 1150.56 square meter
Proposed Area for office: 841.34 square meter

Legend

- Wing "A"**
- Reception area
- CEO Cabin with personal waiting area (semi covered)
- CEO staff area
- Steno room
- Account Section
- Cabin for Accountant (8 work stations)
- Cabin for Chief Financial Officer
- Cabin for Chief Town Planner
- Cabin for Chartered Accountant
- Server Room
- Common Pantry area
- Video Conference Room with pantry
- Store room
- Cabin for E-Governance
- Cabin for Nodal Officer
- Cabin for Team leader (PDMC)
- Cabin for Executive Engineer
- Cabin for Assistant Engineer
- Cabin for Head- Human Resource

- Wing -"B"**
- Work Stations (35)

Proposed Smart City Office Plan

*All dimensions are in mm

